Members present: Crone, Aldag, Bartlett, Blair, Browning, Eriksson, Farrar-Edwards, Oakley, Thelen

Members Excused: Blank, Chen, Emmel, Mangelsdorf, Miller, Olds, Scholz


1. Welcome, introductions, opening announcements. In Provost Mangelsdorf’s absence, Dean Crone chaired the meeting.

   **CONSENT AGENDA**

2. Minutes of the February 19, 2015, meeting. UAPC Doc 2015.04.23.01

3. Minutes of the March 12, 2015, meeting. UAPC Doc 2015.04.23.02

4. Proposal to discontinue the graduate-level Certificate on Humans and the Global Environment (CHANGE), Nelson Institute for Environmental Studies. There are currently no students enrolled in the certificate. For students who have completed the certificate but who have yet to graduate in their degree program, the certificate has been posted to their student record. The decision to propose discontinuation is an outcome of program review. This discontinuation will be effective Summer 2015. This action was approved at the March 13, 2015, Graduate Faculty Executive Committee (GFEC) meeting. UAPC Doc 2015.04.23.03

5. Proposal to reorganize the graduate programs MS/PhD in Materials Science and MS/PhD in Materials Engineering with the effect of merging them to a single graduate program, MS/PhD in Materials Science and Engineering. These decisions arise, in part, from recommendations made from recent program reviews. The program changes are proposed by the Department of Materials Science and Engineering, College of Engineering. The component actions were approved at the April 10, 2015, GFEC meeting. UAPC Doc 2015.04.23.04

   a. Suspend admissions to the MS, MEng, PhD in Materials Science, to be effective Spring 2016.

   b. Discontinue the MS, MEng, PhD in Materials Science. This action will be effective Fall 2019; Summer 2019 will be the last term for enrollment or degrees for this program. All currently enrolled students who want to complete this program are required to graduate by this end date. Most of the students are planning to move to the MS/PhD in Materials Science and Engineering program in Spring 2016. Any students who are enrolled in Fall 2019 will be considered on an individual basis for advancement to candidacy and for progress toward degree completion.
c. Rename the MS, MEng, PhD Materials Engineering to MS, MEng, PhD in Materials Science and Engineering. The renaming will be effective Spring 2016. Most students will transition to the renamed program. The MS, MEng, PhD Materials Engineering name will remain available to students who are enrolled as of Fall 2015. Summer 2019 will be the last term for students to be enrolled or graduate under the old program name; any students who are enrolled as of Fall 2015 or earlier and are remaining in the graduate program in Materials Engineering as of Fall 2019 will be moved to a special committee graduate degree.

6. Proposal to discontinue the Capstone Certificate Nursing Care of Children with Chronic Conditions in Schools, School of Nursing. The certificate was approved in March 2013, but not implemented. Admissions are currently suspended. Discontinuation is effective Fall 2015. To date, no students have been admitted or enrolled in the program. This action was approved at the April 10, 2015, GFEC meeting. UAPC Doc 2015.04.23.05

7. Proposal to establish a new named option in the MS-Cartography and Geographic Information Systems (146), Option: GIS Development, Department of Geography, College of Letters and Science. The proposed option will be a non-pooled tuition program developed under Educational Innovation and delivered as an online/distance program. The program will be implemented for the purposes of recruiting and applications in Fall 2015. The first cohort will be enrolled in Fall 2016. The Department of Geography is up to date on program review. This action was approved at the April 10, 2015, GFEC meeting. UAPC Doc 2015.04.23.06

8. Proposal to reorganize the graduate program in the Department of Comparative Literature and Folklore Studies, College of Letters and Science. The Department of Comparative Literature and Folklore Studies has done a study of the program structure in the department as part of the implementation of the Comparative Literature/Folklore merger in 2013. A full, formal program review will be conducted in 2015-2016. This action was approved at the April 10, 2015, GFEC meeting. UAPC Doc 2015.04.23.07
   a. Rename the graduate program, MA/PhD in Comparative Literature to MA/PhD in Comparative Literature and Folklore Studies. This action is effective Fall 2016 and implementation will be turnkey with all new and continuing students switching to the new name in Fall 2016.
   
   b. Establish a new named option in the MA/PhD in Comparative Literature and Folklore Studies, Option: Comparative Literature. The named option will be available for student enrollment in Fall 2016.
   
   c. Establish a new named option in the MA/PhD in Comparative Literature and Folklore Studies, Option: Folklore Studies. The named option will be available for student enrollment in Fall 2016.

9. Proposal to discontinue the association of the undergraduate major Theatre and Drama with the Bachelor of Science in Education (BSE) in the Department of Curriculum and Instruction, School of Education. No student has earned the BSE-Theatre and Drama since 1994 and there are no students currently enrolled. This action does not affect the BS-Theatre and Drama that is housed in the Department of Theatre and Drama. This action is effective Summer 2015. UAPC Doc 2015.04.23.08
Motion to approve the consent agenda was moved, seconded. Consent agenda was approved unanimously.

FOR APPROVAL

10. Proposal to move the Course Subject Listing Interdisciplinary Courses-SOHE (498) from the sub-department Civil Society and Community Studies to the School of Human Ecology dean’s office. Presenter: Wendy Way, Associate Dean, School of Human Ecology. All programs in the School of Human Ecology are up to date for program review. The move is effective Fall 2015. UAPC Doc 2015.04.23.09

Motion to move Course Subject Listing Interdisciplinary Courses-SOHE (498) from the sub-department Civil Society and Community Studies to the School of Human Ecology dean’s office. Motion by Blair, seconded by Farrar-Edwards. Approved unanimously.

11. Proposal to discontinue the named Option: Child Development and the named Option: Family Studies within the B.S. Human Development and Family Studies, Department of Human Development and Family Studies, School of Human Ecology. Presenter: Wendy Way, Associate Dean, School of Human Ecology. The department has not enrolled students in named options since 2012. All students who were enrolled in named options have graduated. Relevant programs are up to date for program review. This discontinuation is effective Summer 2015. UAPC Doc 2015.04.23.10

Students did not oppose the discontinuation of the named options. Students may still concentrate their coursework in child development or family studies without earning a formal named option.

Motion to discontinue the named Option: Child Development and the named Option: Family Studies within the B.S. Human Development and Family Studies, Department of Human Development and Family Studies, School of Human Ecology. Motion by Farrar-Edwards, seconded by Blair. Approved unanimously.

12. Proposal to rename the degree/major B.S.-Retailing to B.S.-Retailing and Consumer Behavior, Department of Consumer Science, School of Human Ecology. Presenter: Wendy Way, Associate Dean, School of Human Ecology. No student objections to the name change have been identified through polling or informal contacts. Relevant programs are up to date for program review. This action is effective Fall 2015. UAPC Doc 2015.04.23.11

Consumer behavior has long been a focus and strength of the Retailing program. The name change will aid recruiting and students in the job market. The renaming will be turnkey with all students moving to the new name in Fall 2015.

Motion to rename the degree/major B.S.-Retailing to B.S.-Retailing and Consumer Behavior, Department of Consumer Science, School of Human Ecology. Motion by Ericksson, seconded by Thelen. Approved unanimously.

13. Proposal to rename the undergraduate major (BA/BS) Comparative Literature to Comparative Literature and Folklore Studies, Department of Comparative Literature and Folklore Studies. College of Letters and Science. Presenters: Susan Zaeske, Associate Dean, College of Letters and Science; and Robert Glenn Howard, Chair, Department of Comparative Literature and Folklore Studies. There will be a full review of the programs in the Department of Comparative Literature and Folklore Studies in 2015-2016. This action is
effective Fall 2016 with turnkey implementation; all continuing and new students will be converted to the new major name. UAPC Doc 2015.04.23.07

The undergraduate major name change aligns with the change in the department name that occurred with the 2012 merger of Comparative Literature and Folklore Studies. It also aligns with the changes to the name of the graduate program (see the consent agenda.)

Motion to rename the undergraduate major (BA/BS) Comparative Literature to Comparative Literature and Folklore Studies, Department of Comparative Literature and Folklore Studies. College of Letters and Science. Motion by Aldag, seconded by Blair. Approved unanimously.

14. Proposal for an undergraduate-level Certificate in Italian, Department of French and Italian, College of Letters and Science. Presenters: Susan Zaeske, Associate Dean, College of Letters and Science. The proposal is proposed to begin enrolling students in Fall 2015. Program review for all programs in the Department of French and Italian has been completed by the L&S Academic Planning Council and a final report will be sent to the Provost within a few weeks. UAPC Doc 2015.04.23.12

Associated Students of Madison (ASM) conducted a survey that found students in favor of creating undergraduate language certificates. ASM leadership visited with chairs of languages and cultures departments as well as Dean Scholz and Sue Zaeske to advocate for language certificates. This proposal is one of the resulting certificates.

Humanities departments are becoming more proactive about increasing their enrollments. The Certificate in Italian is intended to bring more students into the Department of French and Italian (FRIT). The department’s program review self-study, prepared in 2013-2014 included a comparison of FRIT’s offerings to those of other language programs at UW-Madison and elsewhere in the country. Many others language programs offer minors and certificates. There were questions that a certificate would decrease enrollment in the major. The introduction of a German certificate at UW-Madison has not decreased the number of German majors. A French Certificate was introduced in Fall 2014 and has already bolstered enrollments in the major. The Department of French and Italian polled 500 students in undergraduate courses; response was overwhelmingly in favor of creating a Certificate in Italian

Motion to approve the undergraduate-level Certificate in Italian, Department of French and Italian, College of Letters and Science. Motion by Farrar-Edwards, seconded by Browning. Approved unanimously.

15. Full proposal for a new major in Neurobiology associated with the Letters and Science BA and BS degrees, Department of Zoology, College of Letters and Science. Presenters: Eric Wilcots, Associate Dean, College of Letters and Science and Steven Johnson, professor of Comparative Biosciences. The notice of intent for this full program proposal was approved by UAPC on December 11, 2013. After UAPC approval, this proposal for a new degree/major program will go to the Board of Regents for final approval. (Note on program review: The most recent Biology major review was completed in 2012-13. The undergraduate program review in Zoology was completed in 2013-14.) UAPC Doc 2015.04.23.13

Dean Wilcots noted that there has been a substantial amount of review of the Biology major in recent years. The Biology major review conducted in 2012-13 suggested some restructuring to convert the most heavily enrolled named options in the Biology major to
stand-alone majors. Neurobiology was especially mentioned in this regard. The broad curricular requirements of the Biology Major constrained students from taking additional courses that would give them the depth in Neurobiology that was of interest to the students and the faculty.

Council members asked about the proposed Neurobiology Major’s relationship to the Department of Neuroscience (in School of Medicine and Public Health). The presenters explained that undergraduate programs are not within the mission of the Department of Neuroscience. (Note: SMPH does not offer undergraduate programs.) The Biology major and core courses for the Neurobiology major reside in the Department of Zoology so it is a logical departmental home for the proposed Neurobiology major. The name Neurobiology distinguishes the major from the Department of Neuroscience.

In the discussion, points were raised that advising will be important in helping students navigate neurobiology and related fields such as behavioral neuroscience, psychology, computational neuroscience and kinesiology. As a stand-alone major rather than an option, Neurobiology major will be more visible to students.

Approximately 300 students are expected to enroll in the Neurobiology major based on enrollments in the existing Neurobiology Option. Higher than expected enrollment in the Major will strain course capacity, especially in laboratory courses. If that happens, program faculty will work to both increase course capacity and create additional laboratory courses. The program faculty would prefer to increase capacity rather than limit the number of students.

The proposed major in Neurobiology is projected to be approved by the Board of Regents in Fall 2015 and available to students in Fall 2016. After implementation the faculty expect to propose that the Neurobiology option in the Biology major be phased out.

**Motion to approve a new major in Neurobiology associated with the Letters and Science BA and BS degrees, Department of Zoology, College of Letters and Science. Motion by Eriksson, seconded by Farrar-Edwards. Approved unanimously.**

**FOR DISCUSSION**

16. Policy on Obsolete Courses. Presenters: Jocelyn Milner, director of Academic Planning and Institutional Research; Michelle Young, Academic Planner and Course Approval Coordinator. UAPC Doc 2015.04.23.14

In 2009-2010, UAPC supported the obsolete course project. Departments reviewed and discontinued 2,435 of 4,185 courses that had not been taught in at least six years. A review of obsolete courses is scheduled for 2015-2016. The review process is laborious for APIR, the Office of the Registrar, departments, school/college curriculum committees and the University Curriculum Committee. It is administratively taxing to carry courses that are not being taught. Approximately 3,000 courses are taught each year and an estimated 12,000 courses exist in the course catalog.

The proposed Obsolete Course Policy would establish automatic course discontinuation for courses not taught in eight or more years with a two year extension available by request.

Among previous objections to course discontinuation was that it was too difficult to propose new courses. Course proposal time has decreased from up to 18 months to 4 months or
less, occasionally 6 weeks. Course numbers may be reused after no enrollment for eight years.

Council members expressed general support for the proposal, especially if the process for proposing new courses is more streamlined.

The Obsolete Course Policy will come back to UAPC for vote in June pending school/college feedback.

Adjourned: 4:30