1. Welcome, introductions, opening announcements.

CONSENT AGENDA

2. Minutes of the December 18, 2014, meeting. UAPC Doc 2015.01.15.01

Consent Agenda was approved.

FOR APPROVAL

3. Proposal to discontinue three named options associated with the degree/major Kinesiology, Department of Kinesiology, School of Education. The options to be discontinued effective Spring 2015 are Option-Athletic Training, Option-Exercise Science, Option-Motor Behavior. Presenter: David Rosenthal, associate dean, School of Education. UAPC member Dorothy Edwards is chair of the Department of Kinesiology and also answered questions. UAPC Doc 2015.01.15.02

David Rosenthal presented the proposal to discontinue three named options associated with Kinesiology. No students are enrolled in the options. There were no questions.

Motion to discontinue three named options associated with the degree/major Kinesiology, Department of Kinesiology, School of Education. Motion by Scholz, seconded by Crone. Approved unanimously.

4. Proposal to discontinue two named options associated with the degree/major Dance, in the Dance Department, School of Education. The options to be discontinued effective Spring 2015 are Option-Dance Education (including the “Cert: Ed” designation) and Option-Performance and Choreography. Presenter: David Rosenthal, associate dean, School of Education. UAPC Doc 2015.01.15.02
David Rosenthal presented the proposal to discontinue two named options associated with Dance. No students have been enrolled in these options for many semesters. There were no questions.

Motion to discontinue Option-Dance Education (including the “Cert: Ed” designation) and Option-Performance and Choreography associated with the degree/major Dance, in the Dance Department, School of Education. Motion by Eriksson, seconded by Edwards. Approved unanimously.

5. Proposal to rename the undergraduate major, Biological Aspects of Conservation to Conservation Biology Department of Botany, College of Letters & Science. The name change will be effective in Fall 2015 for all new and continuing students. This will be a “turn-key” name change. Presenters: Eric Wilcots, associate dean, College of Letters & Science; Anthony (Tony) Ives, professor of Botany. UAPC Doc 2015.01.15.03

Eric Wilcots presented the proposal to rename the Biological Aspects of Conservation Major to Conservation Biology. He noted unanimous support of the name change among the students currently enrolled in the Biological Aspects of Conservation Major and related departments and programs. There were no questions.

Motion to rename the undergraduate major, Biological Aspects of Conservation to Conservation Biology Department of Botany, College of Letters & Science. Motion by Blair, seconded by Edwards. Approved unanimously.

6. Proposal to discontinue the degree/major BS-Chemistry Course, Department of Chemistry, College of Letters & Science. Admissions will be suspended immediately and Spring 2015 will be the last semester the program will be available for students to complete a degree. Presenter: Eric Wilcots, associate dean, College of Letters & Science. UAPC Doc 2015.01.15.04

Eric Wilcots presented the proposal to discontinue the BS-Chemistry Course. The degree/major was originally created to adhere to American Chemical Society (ACS) certification requirements. It has not kept pace with updated ACS requirements and the Chemistry faculty are not interested in continuing the program. One student remains in the major. Her graduation is expected in May 2015. The undergraduate Chemistry Major will continue to be available for students choosing to study chemistry. There were no questions about the proposal.

Motion to discontinue the degree/major BS-Chemistry Course, Department of Chemistry, College of Letters & Science. Motion by Aldag, seconded by Crone. Approved unanimously.

FOR DISCUSSION

7. Undergraduate Time to Degree. Presenter: Steve Cramer, Vice Provost for Teaching and Learning. This discussion was a continuation of the discussion from the December 2014 UAPC meeting. UAPC Doc 2015.01.15.05
Steve Cramer, on behalf of a working group on four-year degree completion, provided a recap of the presentation he made at the December 2014 UAPC meeting. Along with other information, he provided an update on peer comparison information: UW-Madison’s graduation rates have increased in recent years, and so have the rates at other universities; consequently although we are showing improvement, we are not improving in our ranking on this metric relative to other major research universities. Vice Provost Cramer outlined 11 possible options for action the working group identified.

Wendy Crone and other Council members supported the option to enforce prerequisites. Dean Crone observed that out of date prerequisites for many courses will complicate work on this option. Michelle Young, the academic planner who supports the University Curriculum Committee and oversees the course approval process, offered agreement. She explained that plans are in place to update prerequisites and to develop a complete project plan for prerequisite enforcement. Council members also observed that “consent of instructor” is always available to allow a student to enroll in a course who may have special circumstances.

The Council discussed several other possible actions including the role of advising in planning for four-year graduation, limiting multiple-majors, and limiting multiple admission attempts to limited enrollment programs. Visitors and Council members described technological tools that are available to help students and advisors plan for timely graduation, including DARS Academic Planner and the Schedule of Classes. Additional discussion focused on the need to establish an expectation of graduation in four years that is supported by program faculty and staff, and all advisors. Program faculty and staff need to provide information and support to students, in addition to the existing technological tools.

Council members discussed the timing of major declaration. Recently established requirements in Letters & Science for major declaration by 86 credits (senior standing) was recognized as an advance and establishing campus-wide requirements for major declaration earlier than that was not supported as a priority by Council. Council members suggested that summer enrollment may help with timely progress to degree.

Council discussed issues associated with limited enrollment majors. Issues associated with limited enrollment majors have the potential to help student progress and so needs more investigation by the working group. Council members and visitors noted the important role of departments and school/college governance committees in relation to action on limited enrollment programs.

Vice Provost Cramer thanked UAPC members for feedback and indicated that the working group would develop an implementation plan and continue to move forward with this project.

8. University Assessment Plan. A draft document was provided for discussion and will be presented again for UAPC endorsement later in the semester. Presenter: Mo Noonan Bischof, Assistant Vice Provost. UAPC Doc 2015.01.15.06

Mo Bischof provided context and described key features of the draft Assessment Plan. The current Assessment Plan was established in 2003 and last reviewed and updated in 2008. Bischof, along with colleagues in the Provost’s Office and with feedback from the University Council on Academic Affairs & Assessment (UCAAA) developed the current draft plan.
Fall 2014, UCAA reviewed an earlier draft and asked that the plan be revised to be more
directive and specific. This draft plan is more directive and proactive. Student 
learning assessment is situated within the Wisconsin Experience and the Essential Learning 
Outcomes. The draft plan requires that each academic program have learning goals, map 
them to the curriculum, and assess at least one goal each year. In support of the plan, the 
Office of the Provost staff will provide more training, support, and more clear access to 
information. The assessment team will be starting a collection of learning goals from all 
academic programs by mid-semester through mid-summer.

The draft assessment plan will be reviewed and adopted by the UCAA later in the semester 
and will then be considered by the UAPC for a formal vote.

9. Policy on Credit by Departmental Exam. A draft document was provided for discussion and 
general reaction. It will be presented again for UAPC endorsement later in the semester. 
Presenters: Jocelyn Milner, director of Academic Planning and Institutional Research; 
Michelle Young, Academic Planner and Course Approval Coordinator, Academic Planning 
and Institutional Research. UAPC Doc 2015.01.15.07

Jocelyn Milner provided an overview of the motivation and context for a policy on credit by 
departmental examination. Michelle Young provided a detailed overview of the policy. 
UW-Madison does not currently have a policy for credit by departmental exam. 
Approximately 200-300 credits are earned by exam each year. A range of discussions in 
higher education motivate the documentation of a policy and process for this activity, 
among them the inclusion of credit by departmental exam in a pending Board of Regent 
policy on transfer and requirements by the Higher Learning Commission. Several offices 
including the Registrar, Bursar, and Business Services have been consulted in the 
preparation of the policy and representatives in the school/college dean’s offices have 
discussed it informally.

Departments would not be required to offer credit by exam, but this would be an option that 
would be available to them. Offerings would likely be in lower and mid-level courses with 
high enrollments. There would be a process to approve courses for credit by departmental 
exam that would be similar though simpler than the process for a new course approval. A 
fee would be charged for taking exam and would go toward cost of administering exam for 
department, Registrar and Bursar.

The Council in general expressed support for moving forward. Members discussed the 
proposed $75 fee and offered the opinion that a fee is warranted and that it should be higher 
than $75. In setting the fee the cost of administration as well as market (AP, CLEP, etc.) 
must be considered.

The presenters agreed to review the information related to the fee level, consult with 
colleagues, and establish a new fee level for the next round of discussion.

Adjourn 5:04 p.m.