UW-Madison University Academic Planning Council  
Minutes of May 8, 2014 meeting

Members Present: Aldag, Blair, DeLuca, Dunek, Howard, Oakley, Shokler, Scholz, Seidenberg, Thelen

Members Excused: Blank, Cadwallader, Chen, Eriksson, Fair


1. Welcome, introductions, opening announcements. Provost DeLuca thanked all members for their service and especially extended a special thanks to these Council members who are finishing their term: Martin Cadwallader, Laura Dunek, Jo Ellen Fair, Rob Howard, Jeff Shokler. Provost DeLuca noted that Martin Cadwallader has attended UAPC meetings since 2000 and has attended more than 120 UAPC meetings.

Dean Scholz observed, on behalf of the Council, that this was also Provost DeLuca’s last meeting and recognized Provost Deluca for his service and leadership to UAPC and his service to the University in the role of provost since 2009.

CONSENT AGENDA

2. Automatic Consent – Minutes of the May 8, 2014, meeting. UAPC Doc 2014.06.23.01

Laura Dunek had a question about the section of the minutes related to the discussion of certificate guidelines. She had recommended the inclusion of a succession plan for certificates and a sunset provision. Jocelyn Milner responded that given these items were already in the guidelines that the understanding was that the concerns had been addressed. Council agreed with a solution offered by Provost DeLuca that if these items weren’t in the guidelines to Dr. Dunek’s satisfaction then the minutes and the guidelines would be amended to better reflect these matters.

Motion to approve the Consent Agenda was made by Dunek. Approved unanimously.

APPROVAL ITEMS

3. Endorse principles for implementation of automated declaration of certificates by undergraduates. UAPC Doc 2014.06.23.02
At the May 8, 2014 meeting Council agreed verbally to a set of principles and expectations to support the implementation of the fully automated, electronic certificate declaration arrangements for undergraduates by the Office of the Registrar. Council asked to have the principles provided in writing as follows:

1. The UAPC affirms the expectation stated in the certificate policy guidelines that all certificates will structure requirements so that they are readily encoded in the degree audit system, and that going forward all newly proposed certificate programs will structure requirements to meet this expectation. (Existing certificates that are not encodable in the degree audit system will be encouraged to make revisions, but will not be required to change.)

2. The Office of the Registrar will take the lead on efforts at encoding undergraduate certificate program requirements in the degree audit system. The Office of the Registrar will work in collaboration with the schools/colleges and programs, with the expectation that over time all certificate coding will be housed in the Office of the Registrar.

3. The Office of the Registrar will become responsible for validating the completion of all undergraduate certificate programs at the time that degrees are awarded. The general expectation is that the Office of the Registrar will clear all certificates for degree-seeking students (recognizing it may take time to fully realize that goal). Students who complete a degree and subsequently complete an undergraduate certificate as Special students will be monitored and cleared by the certificate program faculty and staff.

4. In the newly established process, students will be encouraged to actively declare the certificate when they begin to pursue the certificate and to cancel their declaration if they decide not to complete it. Students, program faculty/staff, and deans’ offices will be expected to communicate declaration and cancellation via the electronic process.

5. With this implementation, the expectation that the awarding of certificates should not delay the awarding of a degree remains in place; degree/major credentials remain the primary awards and the focus of the academic experience. Students pursuing a certificate will be encouraged to declare and undertake a certificate sufficiently early in their undergraduate career to be able to finish it prior to or coincident with completion of degree/major requirements.

6. As part of implementation, the Office of the Registrar will develop a communication and training program for colleagues across campus in schools/colleges and departments to support this effort.

Registrar Scott Owczarek provided a timeline for implementation over the next academic year. By approval of the minutes from May 8, 2014, which included notes of the discussion related to the principles, the Council endorsed this plan.

4. Establish a new center, the Center for Training in Pharmacology and Drug Development, to be housed in the School of Medicine and Public Health. Presenters: Richard Moss, associate dean, SMPH; Jon Audhya, professor of Biomolecular Chemistry. UAPC Doc 2014.06.23.03

Associate Dean Richard Moss provided historical context for how this new center fits within the School of Medicine and Public Health and the discipline of pharmacology.
has always been a cross campus program and the graduate training program (as distinct from
the MS/PhD graduate program) has existed for some time but without an administrative
home. The name of the center includes the word training in order to differentiate it from
programs for drug development. A brief explanation of the financial and staffing structure
was provided.

Jon Audhya explained that this program will build a faculty nexus from across campus to
strengthen graduate student training. He also highlighted role and cooperation by the School
of Pharmacy and talked about plans to build a joint structure with the Pharmacy PhD
program.

**Motion to establish a new center, the Center for Training in Pharmacology and Drug
Development, to be housed in the School of Medicine and Public Health was made
Dunek, and seconded by Howard. Approved unanimously.**

5. Proposal for a new academic program, MS Biomedical Informatics, Department of
Biostatistics and Medical Informatics (BMI), School of Medicine and Public Health.
Presenters: Richard Moss, associate dean, SMPH; Paul Rathouz, chair of BMI; Mark
Craven, professor, BMI; Whitney Sweeney, graduate program coordinator. The proposal
was endorsed at the June 6 Graduate Faculty Executive Committee meeting. As noted in the
dean’s cover letter, the two certificate programs in the department that are past due for
review are now under review. UAPC Doc 2014.06.23.04

Mark Craven explained that bioinformatics is an area where there is a severe shortage in
talent and an area that requires much more training. The proposed program is intended to
complement disciplinary training and will be taught at the master’s level. There will be a
focus on computational and other mathematical methods, issues of biological and scientific
research and ethics. The program will build on foundation that already exists in the
department; most of the courses are in place. Jeff Shokler asked about expected demand.
The program expects to enroll 5 new students per year, based on peer program enrollment.
LD Oakley suggested that the demand for this program and need to use medical record data
means that they need to look carefully at the possibly unintended outcomes of using this data,
what is big data is also individual medical records. She recommended that the program be
designed to include expectations that this line of inquiry will look at the unintended
consequences. Prof. Craven responded that there is a component of one of the courses
Health Informatics that addresses this.

**Motion to approve proposal for a new academic program, MS Biomedical Informatics,
Department of Biostatistics and Medical Informatics, School of Medicine and Public
was made by Howard, and seconded Shokler. Approved unanimously.**

6. Discontinue the Certificate in French Studies for Business at the undergraduate level,
Department of French and Italian, College of Letters and Science. Presenters: Susan Zaeske,
associate dean; Patrick Rumble, department chair; Ritt Deitz, program director. UAPC Doc
2014.06.23.05
Ritt Dietz provided background and rationale for these proposals. The purpose of the proposals in item 6 and 7 is to open the certificate program in French to students in schools and colleges other than Business. Demand for the Certificate of French Studies in Business has been under 10 students at any one time. The expectation is that demand would be increased by opening it to students in all schools and colleges.

7. Establish a new Certificate in French at the undergraduate level, Department of French and Italian, College of Letters and Science. Presenters: Susan Zaeske, associate dean; Patrick Rumble, department chair; Ritt Deitz, program director. UAPC Doc 2014.06.23.05

Motion to discontinue the Certificate in French Studies in Business at the undergraduate level, Department of French and Italian, College of Letters and Science. Establish a new Certificate in French at the undergraduate level, Department of French and Italian, College of Letters and Science was made Dunek, and seconded by Howard. Approved unanimously.

8. Relocate the Department of Theatre and Drama from the College of Letters & Science to the School of Education. The effective date for the administrative/governance transition will be July 1, 2014. The actual budget transition and move of the Subject will be effective for July 1, 2015. Plans for transitions of the graduate and undergraduate academic programs will be submitted by November 1, 2014. Presenters: Ann Archbold, chair of Theatre & Drama; Patricia Boyette, acting chair of Theatre & Drama; Julie Underwood, dean of the School of Education; Karl Scholz, dean of Letters & Science. UAPC Doc 2014.06.23.06 (core proposal), UAPC Doc 2014.06.23.07 (selected appendices), UAPC Doc 2014.06.23.08 (full set of appendices provided online only, http://apir.wisc.edu/uapc.htm).

Ann Archbold, chair of Theatre & Drama, presented the request from the Department of Theatre & Drama. Interim chair (for the summer and while Prof. Archbold is on sabbatical in Fall 2014), Patricia Boyette explained the complexity of the department which encompasses both practice-oriented faculty who have professional degrees and the more theoretically focused faculty who work on theatre research aspects such as literature and literary criticism.

Prof. Archbold explained that there are some faculty whose research interests more appropriately align with the College of Letters and Science and they will remain in L&S, mainly in the Department of English. One faculty member is also moving to Slavic Languages and Literature. Dean Scholz affirmed that L&S wants to support faculty to reside where they find the most productive home for their scholarship and teaching. Dean Underwood concurred; the moves are consistent with existing governance rules in FP&P that allow faculty to indicate where they want their tenure home with the approval of the executive committees of those departments.

Darryl Thelen asked about statement in the proposal about the way this move will help attract and retain students and faculty. Prof. Archbold explained that the relocation will make the department look more similar to other Big 10 Theatre and Drama departments.
Motion to relocate Department of Theatre & Drama from the College of Letters & Science to the School of Education was made Dunek, and seconded by Howard. Approved unanimously.

9. Suspend admissions to the academic programs in the Department of Languages and Cultures of Asia, College of Letters and Science. These programs are: BS/BA in Languages and Cultures of Asia; MA and PhD in Languages and Cultures of Asia. Presenters: Karl Scholz, dean of Letters and Science; Susan Zaeske, associate dean, L&S; Ellen Rafferty, chair of LCA. Suspension will be effective Fall 2014. The College of Letters and Science is required to provide a plan for next steps with these programs by December 1, 2015, as specified in the proposal. The proposal for the graduate program was approved at the June 6 GFEC meeting. UAPC Doc 2014.06.23.09

The request for these changes are related to restructuring that is ongoing in the College of Letters and Science and are a result of faculty attrition in the department. Ellen Rafferty said the faculty voted to suspend the programs this spring because of a decline in LCA faculty from 10 to 3. Some of the loss is attributable to movement of faculty to other departments within the College due to restructuring. It is not possible to continue to serve students in these programs with so few faculty. The plan is to suspend admission to the programs and then decide where to continue the programs. The LCA faculty have talked to all undergraduate and graduate students about their plans for completing their degrees. All of the graduate students are well aware of what is happening and are prepared. The program faculty have made arrangements for all of them to continue in LCA or another graduate program.

Dean Scholz said that discussions and planning are ongoing for the future of LCA. This planning is part of a comprehensive plan for all of the Asian Studies scholarship and teaching. There are a lot of programs and centers that cover regions of Asia. L&S is not necessarily planning a merger of all the programs and centers, but they are collectively considering a new structure that will accommodate and revitalize the area. In the next several months they will need to develop a compelling vision, present those proposals for governance approval, and then implement those new plans.

Motion to suspend admissions to the BS/BA, and the MA and PhD in Languages and Cultures of Asia, College of Letters and Science was made Dunek, and seconded by Howard. Approved unanimously.

10. Close the Department of Hebrew and Semitic Studies, College of Letters and Science. Presenters: Karl Scholz, dean of Letters and Science; Susan Zaeske, associate dean, L&S. The closing will be effective no later than July 1, 2015. The proposal also includes a proposal to move the academic home of the MA/PhD in Hebrew and Semitic Studies to the Department of Classics, effective Fall 2014. This action was also approved at the June 6 GFEC meeting. (The UAPC already approved discontinuation of the BS/BA in Hebrew.) UAPC Doc 2014.06.23.10
Because of a lack of critical mass in the faculty ranks, the remaining handful of faculty decided in the context of their program review self-study that disbanding was appropriate. The Biblical Hebrew area will move to the Department of Classics. The Modern Hebrew area will be moving to the Center for Jewish Studies.

**Motion:** Move the home of the MA/PhD in Hebrew and Semitic Studies to the Department of Classics, effective Fall 2014. The motion was made Dunek, and seconded by Howard. Approved unanimously.

11. Close the Subject listing Hebrew (code 440), associated with the department of Hebrew and Semitic Studies. Establish a new Subject listing, Hebrew-Biblical, in the Department of Classics. Also establish a new Subject listing, Hebrew-Modern, in the Center for Jewish Studies. These changes will collectively be effective for Fall 2015 or as soon thereafter as practical. Presenters: Karl Scholz, dean of Letters and Science; Susan Zaeske, associate dean, L&S.. UAPC Doc 2014.06.23.11

**Motion:** Close the Department of Hebrew and Semitic Studies, College of Letters and Science and close the Subject listing Hebrew (code 440), associated with the department of Hebrew and Semitic Studies, establish a new Subject listing, Hebrew-Biblical, in the Department of Classics and establish a new Subject listing, Hebrew-Modern, in the Center for Jewish Studies, all effective Fall 2015. The motion was made Dunek, and seconded by Howard. Approved unanimously.


Chris Olsen provided the context for creation and purpose of IBE. The three undergraduate majors that have been administered by IBE since early 2000s have been moved to academic homes (L&S and CALS) and advising has been moved to the Biology Advising Center. There is now an opportunity to rename and refocus the mission of the center on outreach and science education.

The institute will now focus on the creation of a “science front” door for the university. Commitment by the campus to participate in a White House initiative to enhance opportunities for low income students to get a college degree in particular in the sciences has been endorsed by Chancellor Blank and Provost DeLuca. WISCIENCE will have a role in that effort.

**Motion to rename and reorganize the Institute for Biology Education (IBE) to WISCIENCE (Wisconsin Institute for Science Education and Community Engagement) was made by Dunek, seconded by Blair. Approved unanimously.**
INFORMATION ITEMS

13. State of Wisconsin 30 Credit Transfer Rule and Agreement. The attached agreement was approved by the Board of Regents at the June 2014 Board meeting. UAPC Doc 2014.06.23.13

A committee of representatives from UW System and Wisconsin Technical College institutions was convened this past spring to implement a state statute that requires that identifies core general education courses totaling not fewer than 30 credits” that are “transferable and would satisfy general education requirements at the receiving institution or college, between and within each institution, college campus, and technical college.

Jocelyn Milner served as UW-Madison’s representative and explained that the term “general education” has a broad definition that includes the type of courses almost every liberal arts program requires that students take. There are many, many courses and credits that transfer. This agreement has identified 30-40 credits that are offered and transferrable among all 26 technical colleges and 13 UW’s.

Meeting adjourned at 4:45 pm.