September 18, 2013

TO: Dr. Paul DeLuca, Provost
FROM: J. Karl Scholz, Dean
RE: Deletion of unused degree program: MFA – Communication Arts
CC: Martin Cadwallader, Dean, Graduate School
Mari Cancian, Associate Dean for the Social Sciences and Fiscal Initiatives, L&S
Kelly Haslam, Assistant Dean for Academic Assessment and Funding, Graduate School
Vance Kepley, Professor and Chair, Communication Arts
Elaine Klein, Assistant Dean for Academic Planning, L&S
Daniel Kleinman, Associate Dean for Social Studies, Grad School
Jocelyn Milner, Associate Provost and Director, Academic Planning and Analysis

ATTACHMENT: V. Kepley to K. Scholz, 9/13/13, “MFA”

The Department of Communication Arts currently has associated with the Communication Arts major an academic program that has not been offered in many years. This program does not have an active set of requirements, and the department does not have an interest in or capacity to offer it. On September 17, 2013 the L&S APC approved a request to delete the Master of Fine Arts associated with the major in Communication Arts (201). Consistent with this approval, the program should be removed from the Registrar’s list of Majors, Options and Degrees, from the Graduate Catalog, and from any other lists of UW-Madison programs.
September 13, 2013

To: Dean Karl Scholz, College of Letters and Science
    Associate Dean Maria Cancian, College of Letters and Science

From: Vance Kepley, Jr., Interim Chair, Communication Arts

Re: MFA

I write at the suggestion of Elaine Klein, who recently informed me that the Communication Arts Department is still listed on the Registrar’s Degrees and Options page as offering an MFA degree. This note is to confirm that the Communication Arts does not offer an MFA and hasn’t done so for many years. We don’t have in place a set of requirements nor any of the normal instruments to administer that particular degree, and there are no plans within the department to develop an MFA program in the immediate future. As a good housekeeping action, it would be appropriate to take down that MFA listing.

Please let me know if anything more should be done on this end.

cc., Elaine Klein, College of Letters and Science