1. Welcome, introductions, opening announcements.

**CONSENT AGENDA**

2. Automatic Consent – Minutes of the January 16, 2014, meeting. UAPC Doc 2014.03.27.01

   Approved, Automatic Consent.

3. Automatic Consent – Establish a new dual degree between the Doctor of Pharmacy and the MS-Social and Administrative Sciences, both in the School of Pharmacy. This proposal was approved at the February 14, 2014, Graduate Faculty Executive Committee (GFEC) meeting. Program reviews are up to date. UAPC Doc 2014.03.27.02

   Approved, Automatic Consent.

4. Automatic Consent – Discontinue the MS-Community and Environmental Sociology degree/major, in the Department of Community and Environmental Sociology, College of Agricultural and Life Sciences. Program review was due for this program in 2013-14, which resulted in the decision to propose discontinuation. This proposal was approved at the March 14 GFEC meeting. UAPC Doc 2014.03.27.03

   Approved, Automatic Consent.

5. Automatic Consent - Rename the named Option “Professional Practice” associated with the Master of Engineering degree, Engineering major to “Engineering Management.” This program is associated with the Department of Engineering Professional Development in the College of Engineering. This proposal was approved at the March 14 GFEC meeting. Program reviews are up to date. UAPC Doc 2014.03.27.04

   Approved, Automatic Consent.
APPROVAL ITEMS

6. Discontinue the Certificate in Global Perspectives, an undergraduate-level certificate in Educational Policy Studies, School of Education. Presenter: David Rosenthal, associate dean, School of Education. UAPC Doc 2014.03.27.05

David Rosenthal presented the proposal to discontinue the Certificate in Global Perspectives in the Department of Educational Policy Studies and the School of Education. This certificate was previously championed by a faculty member who has since retired, and has only had four awards since 2007. While the capstone course associated with the certificate is popular and will continue to be offered, the certificate itself has not been as popular as was expected. Students who were interested in this certificate could be directed to the L&S Certificate in Global Cultures, which has a similar focus.

Motioned (Fair), Seconded (Chen), Approved Unanimously.

7. Suspend admissions to the CALS International Certificate, College of Agricultural and Life Sciences. Presenters: Kathryn VandenBosch, dean, College of Agricultural and Life Sciences; Sarah Pfatteicher, associate dean, CALS. Programs that have admissions suspended have a three-year window to either advance a proposal to reopen or to be discontinued. (Note on program review: The certificate was implemented in 2008 and is due for its first review in 2013-14; the review is underway.) This action was first considered at the January 2014 UAPC meeting and as requested the packet now contains additional information on the governance approvals in CALS. UAPC Doc 2014.03.27.06

Dean VandenBosch presented the proposal. The certificate currently has no students in the pipeline, and the College is undergoing a strategic planning process for international activities; the College does not want students to enter the certificate program while it is in an unsettled situation. Dean VandenBosch and Associate Dean Pfatteicher are comfortable with returning to UAPC in one year (March 2015) with a proposal to discontinue the certificate program.

Motion: To approve the suspension of admissions to the CALS International Certificate, with a status report due in one year.

Motioned (Scholz), Seconded (Chen), Approved Unanimously.

8. Establish a new undergraduate certificate, Certificate in Development Economics, Department of Agricultural and Applied Economics, College of Agricultural and Life Sciences. Presenters: Kathryn VandenBosch, dean, College of Agricultural and Life Sciences; Sarah Pfatteicher, associate dean, CALS; Ian Coxhead, chair, Agricultural and Applied Economics. The Department of Agricultural and Applied Economics and all of its programs were last reviewed in 2007-08. UAPC Doc 2014.03.27.07

The proposal formalizes a course sequence that many students already have an interest in, and provides a credential to the student to say that they have focused on this area of study.
UAPC members noted that the Department of Economics had given their approval for the program.

**Motioned (Chen), Seconded (Shokler), Unanimously Approved.**

9. Establish a new undergraduate certificate, Certificate in Business Management for Agricultural and Life Sciences, Department of Agricultural and Applied Economics, College of Agricultural and Life Sciences. Presenters: Kathryn VandenBosch, dean, College of Agricultural and Life Sciences; Sarah Pfatteicher, associate dean, CALS; Ian Coxhead, chair, Agricultural and Applied Economics; Dominique Brossard, chair, Life Sciences Communication. The Department of Agricultural and Applied Economics and all of its programs were last reviewed in 2007-08. UAPC Doc 2014.03.27.08

The proposal was primarily presented by Dean VandenBosch and Prof. Coxhead. The certificate is intended to offer a credential for students who want to show their training in business management in the context of the agricultural and life sciences. The CALS Board of Visitors, external employers, and students all identified this as an area where there is a strong push for graduates to have a credential as evidence of their training and experience. The certificate utilizes existing courses that have capacity to increase enrollment, as well as two School of Business courses that the School of Business has agreed have room for most students and are currently courses for non-business majors. These are courses that the School of Business intends to offer in an online format to a larger audience in the coming years.

UAPC members had questions more broadly about the proliferation of certificates, time-to-degree concerns, trends in multiple awards, low enrollment certificates, and overlap among certificate programs. The Provost asked that a presentation be given in the April meeting on this topic.

**Motioned (Chen), Seconded (Scholz), Unanimous Approval.**

10. Establish a new undergraduate certificate, Certificate in Sustainability, associated with the Office of Sustainability and housed in the Nelson Institute for Environmental Studies. Presenters: Craig Benson, director, Office of Sustainability; Pat Eagan, associate director, Office of Sustainability; Paul Zedler, associate director, Nelson Institute. UAPC Doc 2014.03.27.09

The primary presenters were Pat Eagan and Paul Zedler. The proposed undergraduate Certificate in Sustainability would be housed in the Nelson Institute for Environmental Studies and offered in collaboration with the Office of Sustainability. Both the presenters and UAPC members acknowledged a significant interest in sustainability among students. The Office of Sustainability will provide resources for the capstone course, administrative assistance, and grants to develop more courses related to sustainability.

UAPC members expressed concern at the 25 student cap, which was to be filled on a first-come, first-served basis. They acknowledged that interest seemed to be much greater than 25 students per year, and didn’t feel that a first come, first served basis was a sufficient response to address demand issues. The UAPC members asked that in communication back to the
certificate faculty and staff that they be required to develop an admissions process that gives attention to equity considerations.

Motion: To approve the creation of an undergraduate certificate, Certificate in Sustainability, housed in the Nelson Institute for Environmental Studies, with a requirement to develop an admission process to manage demand and issues of equity.

Motioned (Chen), Seconded (Scholz), Unanimous Approval.

11. Discontinue the undergraduate major in Hebrew, Department of Hebrew and Semitic Studies, College of Letters & Science. Presenter: Karl Scholz, dean, College of Letters & Science. This proposal is an outcome of program review, as noted in the documents. UAPC Doc 2014.03.27.10

Dean Scholz explained that the proposal to discontinue the undergraduate major is a result of careful deliberation and difficult choices by the department, and this action comes in advance of eventual department dissolution. The department’s executive committee voted to dissolve the department and transition to a model where Hebrew instruction is taken over by the Center for Jewish Studies and offered to students through the undergraduate Jewish Studies major.

Motioned (Chen), Seconded (Scholz), Unanimous Approval.

12. Formally recognize Biocore as an honors program and establish accompanying transcript text, “Biology Core Curriculum Honors.” Presenters: Sissel Schroeder, director, L&S Honors Program; Jeff Hardin, director, Biocore. UAPC Doc 2014.03.27.11

Sissel Schroeder, director of the L&S Honors Program, presented a proposal to formally recognize Biocore as an honors program and establish accompanying transcript text. In the history of this program, students have never formally been recognized as honors students. Biocore courses were previously considered “unrestricted honors courses” and were recommended for Honors students, but open to all students. In the fall of 2013 they were changed to be “honors only” which are courses reserved for honors candidates. The proposal is that Biocore would become a formally transcripted honors program; to earn this distinction students would need to have a B+ in all their Biocore courses and a 3.3 GPA at graduation. As proposed, the notation would be added to the transcript at graduation. This notation would not be degree-associated honors and would not appear on the diploma.

UAPC members had several concerns with the proposal and raised a number of questions. They asked about the effect this proposal would have on other honors courses, and the distinctions between Biocore (course) honors and the various degree honors programs. UAPC members were concerned that the distinctions between Biocore honors and degree honors would not be clear to students. They opined that more conversation was needed as this was creating a new kind of honors program and was precedent setting.

UAPC tabled this item, so as to have an opportunity for more discussion on the topic and a better understanding of the implications for approval of this proposal.
13. Approve a Notice of Intent for planning a new degree/major, MS-Biomedical Informatics, in the Department of Biostatistics and Medical Informatics (BMI), in the School of Medicine and Public Health (SMPH). Presenters: Robert Golden, dean, SMPH; Paul Rathouz, chair, BMI; Mark Craven, professor of BMI and program director. The department also houses a capstone and graduate certificate in Bioinformatics which are past-due for review; the self-study for program review was submitted to the SMPH dean’s office on March 7, 2014, and the review committee is being formed. The notice of intent was approved by GFEC on February 14, 2014. UAPC Doc 2014.03.27.12

Primary presenters were Dean Golden, Prof. Rathouz, and Prof. Craven. There is a large demand for individuals skilled in medical informatics, including lots of grant and research opportunities for those trained in this field. The conservative estimate of demand includes an expected cohort of 5 students matriculated each year with a total of 10 students in the program overall. Almost all of the courses needed to complete this degree are already offered, though a few new courses will be developed. GFEC approved this proposal unanimously. However, GFEC did request that the full proposal include training about ethics and research in the curriculum. GFEC also expressed concern about the small size of the program, especially given that the certificates in the department are low-enrollment programs.

UAPC members expressed similar concerns to GFEC about ethical issues associated with this program and with research/study of electronic health records, and advise the program planners that as they develop the proposal, they need to plan for educational experiences in the curriculum that address these issues.

Motion: To approve the Notice of Intent for planning a new degree/major, MS-Biomedical Informatics, with the request that there be a clear path of documenting the ethical training in accessing and using electronic health records for research purposes in the authorization to implement.

Motioned (Chen), Seconded (Scholz), Unanimous Approval.

Meeting adjourned at 5:10 pm