University Curriculum Committee
Minutes
April 28, 2017

Members Present: Corfis, Court, DeBaillie, Howard, Moser, Smith, Thompson, Weimer, Wenker, Wiegmann

Members Absent: Ingham, Kapust

Guests: K. Cornelius, E. Klein, S. Kuba, J. Milner, M. Young

The meeting began at: 9:00 am

Summary of actions:
- Proposals 1-4, 6-23 were approved
- Proposals 24 was conditionally approved
- Proposals 5 was deferred

I. Consent item – Minutes of the April 14, 2017 meeting
Motion by Weimer, second by Wiegman to approve, unanimously approved.
Ingham not present.

II. Election of vice chair for 2017-2018
Ivy Corifs was elected unanimously. Amy Moser will serve as vice chair in Spring 2018 while Corifs is on sabbatical.

III. Course proposal review
A. Consent Agenda
Moser moved; Thompson seconded. All course changes on the consent agenda were approved unanimously.

1. Civil and Environmental Engr 315 Hydrology
   Type: Change number, requisite
   Reviewer: Wiegmann

2. Collaborative Nursing Prgm 519 Capstone Practicum for Registered Nurses
   Type: Change description
   Reviewer: Wenker

3. Curriculum and Instruction 999 Independent Reading
Type: Change title, description, requisite
Reviewer: Howard

4. Design Studies 251  Textile Science
Type: Change LAS, level
Reviewer: Corfis

6. Genetics 633  Population Genetics
Type: Change description, requisite, grad attribute
Reviewer: Moser

7. Legal Studies 262  American Legal History, 1860 to the Present
Type: Change credits
Reviewer: Court

8. Pharmaceutical Sciences 420  Introduction to Drug Action and Drug Delivery I
Type: Change title, requisite
Reviewer: Kapust

9. Pharmaceutical Sciences 421  Introduction to Pharmacodynamics and Pharmacokinetics
Type: Change title, credits, requisite
Reviewer: Weimer

10. Pharmaceutical Sciences 540  Drug Delivery Systems
Type: Change title, credits, requisite
Reviewer: DeBaillie

11. Pharmaceutical Sciences 541  Drug Delivery Systems Laboratory I
Type: Change title, requisite
Reviewer: DeBaillie

12. Pharmaceutical Sciences 542  Drug Delivery Systems Laboratory II
Type: Change title, requisite
Reviewer: Wiegmann

13. Population Health Sciences 875  Assessment of Medical Technologies
Type: Change title, requisite
Reviewer: Thompson

B. Review Agenda
Motion by Weimer, second by Wiegman to approve all course proposals. Votes are recorded following each agenda item.

Moved from Consent Agenda
5. Electrical and Computer Engr 532  Theory and Applications of Pattern Recognition
Type: Change title, description, requisite
Reviewer: Smith
Action: Deferred
The course topics include a significant amount of linear algebra. The math department will be consulted.
New Proposals
14. Curriculum and Instruction 790  Master's Project or Thesis
Type: New course
Reviewer: Thompson
Action: Unanimously Approved

15. Curriculum and Instruction 799  Master's Independent Study
Type: New course
Reviewer: Thompson
Action: Unanimously Approved

16. Dairy Science 824  Ruminant Nutritional Physiology I
Type: New course
Reviewer: Moser
Action: Unanimously Approved

17. Dairy Science 825  Ruminant Nutritional Physiology II
Type: New course
Reviewer: Moser
Action: Unanimously Approved

18. Genetics 548  Comparative and Functional Genomics
Type: New course
Reviewer: Wenker
Action: Unanimously Approved

19. Integrated Arts 330  Special Topics in Integrated Arts
Type: New Course
Reviewer: Corfis
Action: Unanimously Approved

20. Integrated Science 650  College Science Teaching
Type: New course
Reviewer: Kapust
Action: Unanimously Approved

21. Integrated Science 750  Instructional Materials Design for College Science Teaching
Type: New course
Reviewer: Court
Action: Unanimously Approved

22. Integrated Science 850  Mentored Practicum in College Science Teaching
Type: New course
Reviewer: Weimer
Action: Unanimously Approved

23. Literature In Translation 245  Topics in Spanish American Literature in Translation
Type: New course
Reviewer: Howard
Action: Unanimously Approved
IV. Discussion
A. Review feedback from school and college curriculum committees regarding changes to sample syllabus requirements

Justify/justification will be changed to clarify/clarification. Participation is different from other course components (e.g. exam, paper) in that grading is less consistent and concrete across courses. Disciplinary differences exist in how participation is used and evaluated. Participation cannot be reproduced or reassessed in the way a document (e.g. exam, paper) can be reproduced or reassessed. In total, the syllabus should provide clear explanation of how the student will be evaluated. The 10% threshold is used because it is a common interval at which different grades are assigned. The policy will reflect “above 10%” requiring clarification rather than 10% or above. The policy will include a statement about the value of participation and a recommendation that descriptions or rubrics be included for all participation grades as a best practice. The larger the percentage is the more important it is to have a description of the evaluation. Models for explanation of participation, in addition to rubrics, need to be provided.

Amy Moser, Ivy Corifs, and Leslie Smith will draft a preamble for the policy.

B. Foreign Language Course Attribute Proposal
The committee is appreciative of the proposal.

Weimer moved to approve the Foreign Language Course Attribute policy; Corifs seconded. The policy was approved unanimously.

IV. New Business
A. Credit Hour Policy
The comment period for the Credit Hour Policy has ended. The University Committee, Council of Associate Deans, Curricular Reps, and UAPC have discussed the policy. The groups have supported the policy, but have been less receptive of including information justifying the credit hour in the syllabus. The policy represents a shift in thinking to the syllabus as a public document that demonstrates academic standards rather than a private document. The University Committee would like to take the syllabus elements of the policy (i.e. implementation) to the Faculty Senate.

The committee discussed the function of learning outcomes and their utility on the syllabus.

Jocelyn Milner will make minor edits to the policy and remove the implementation section from the policy. It will come to the UCC for vote on May 12, 2017.

B. Priorities
The first draft of the course proposal form is complete. It will be user tested over the summer and in place in the fall.

Michelle Young will share a list of priorities with the UCC at the next meeting.

Meeting adjourned at 10:32 am.