University Curriculum Committee
Minutes
October 14, 2016

Members Present: Corfis, Court, DeBaillie, Howard, Ingham, Smith, Weimer, Wiegmann

Members Absent: Kapust, Moser, Thompson, Wenker

Guest: David Eide chair of the Department of Nutritional Sciences

The meeting began at: 9:00 am

Summary of actions:
- Proposals 1-3, 6-8, 10-18, 20-25, 28-30, 32-34, 36-46, 48, 49 were approved
- Proposals 9, 26, 27, 31, 35 was conditionally approved
- Proposals 4, 5, 19, 46, 47 were deferred

I. Consent item – Minutes of the September 23, 2016 meeting
Motion by Ingham, second by Wiegmann to approve, unanimously approved.

II. Course proposal review
A. Consent Agenda
Ingham moved; Corfis seconded. All course changes on the consent agenda were approved unanimously.

1. Civil and Environmental Engr 821 Environmental Engineering: Biological Treatment Processes
Type: Change credits, prerequisites
Grad Attribute: N/A
Reviewer: Wiegmann

2. Communication Arts 105 Public Speaking
Type: Change description, prerequisite
Grad Attribute: N/A
Reviewer: Thompson

3. Communication Sci. & Disorders 790 Practicum in Communicative Disorders
Type: Change credits, prerequisites
Grad Attribute: N/A
6. Educational Psychology 470  Research Experience in Educational Psychology
Type: Change LAS credit, level
Grad Attribute: N
Reviewer: Court

7. Envir St - Gaylord Nelson Inst 270  Environment and Religion
Type: Change ethnic studies
Grad Attribute: N/A
Reviewer: Court

8. Envir St - Gaylord Nelson Inst 901  Environmental Studies Orientation Field Trip and Seminar
Type: Change credits, requisite, description
Grad Attribute: N/A
Reviewer: Corfis

Type: Change title, description
Grad Attribute: Y
Reviewer: Weimer

11. Library & Information Studies 201  The Information Society
Type: Change description, prerequisite
Grad Attribute: N/A
Reviewer: Weimer

12. Nursing 510  Culturally Congruent Practice
Type: Change ethnic studies
Grad Attribute: N
Reviewer: DeBaillie

13. Physical Therapy 501  Anatomical Applications in Physical Therapy
Type: Change credits
Grad Attribute: Y
Reviewer: DeBaillie

Type: Change credits, description, prerequisite
Grad Attribute: N
Reviewer: Corfis

15. Zoology 523  Neurobiology
Type: Change crosslist, prerequisite, description

Grad Attribute: N
Reviewer: Kapust

16. Zoology 604  Computer-based Gene and Disease/Disorder Research Lab
Type: Change crosslist, prerequisite, description
Grad Attribute: Y
Reviewer: Howard

B. Review Agenda
Motion by Court, second by Corfis to approve all course proposals. Votes are recorded following each agenda item.

Moved from the Consent Agenda
4. Curriculum and Instruction 463  Seminar in Kindergarten Through Middle School Teaching
Type: Change credits, requisite
Grad Attribute: N
Reviewer: Howard
Action: Deferred - There is no evidence of the different amount of work etc. for whether it is one or 2 credits. This needs to be clarified.

5. Ed Leadership & Policy Analysis 703  Evaluating and Supporting Quality Classroom Teaching
Type: Change title, description, prerequisite
Grad Attribute: N/A
Reviewer: Howard
Action: Deferred – The proposer will be asked to provide additional information for “20 hours of online instruction interactions”.

9. German 270  Language & Immigration in Wisconsin
Type: Change subject, number
Grad Attribute: N/A
Reviewer: Corfis
Action: Conditionally approved – The proposer will be asked to provide information about how the 10% of the final grade that is based on participation will be evaluated.

Deferred from previous meeting
17. Journ And Mass Communication 449  Research and Strategy for Strategic Campaigns
Type: Change title
Grad Attribute: Y
Reviewer: Kapust
Action: Approved unanimously

18. Journ And Mass Communication 616  Mass Media and Youth
Type: Change prerequisite, grad attribute, level
Grad Attribute: Y
Reviewer: Kapust
Action: Approved unanimously

19. Actuarial Science 655  Health Analytics
Type: New Course
Reviewer: Smith
Action: Deferred - The evaluation forms used in the course are now included in the proposal materials but it is not clear whether the forms address the issues related to the 35% (now 30%) participation. It looks like undergraduates are grading fellow students and there is not enough evidence that the instructor has enough control over the grading and evaluation. This does not align with university and accreditation policy. How will the evaluation forms be used in the computation of the final grade? Clarification is needed about how the instructor uses the evaluation sheets, especially given that participation is such a large portion of the final grade.

20. Nutritional Sciences 711  Personalized Nutrition: Genetics, Genomics, and Metagenomics
Type: New Course
Reviewer: Ingham
Action: Approved unanimously

Type: New Course
Reviewer: Ingham
Action: Approved unanimously

22. Nutritional Sciences 721  Nutrition Informatics
Type: New Course
Reviewer: Ingham
Action: Approved unanimously

23. Nutritional Sciences 725  Advanced Community Nutrition
Type: New Course
Reviewer: Ingham
Action: Approved unanimously

24. Political Science 433  Religion and Politics
Type: New Course
Reviewer: Thompson
Action: Approved unanimously

25. Zoology 300  Invertebrate Biology and Evolution
Type: New Course
Reviewer: DeBaillie
Action: Approved unanimously

New Proposals
26. African Languages & Literature 403  Theories of African Cultural Studies
Type: New Course
Grad Attribute: N
Reviewer: Corfis
**Action: Conditionally approved** – The final grade has a portion under “course rules” that involves a grade impact for unexcused absences but this term is not defined. What constitutes an unexcused absence? The proposer will be asked to clarify.

27. African Languages & Literature 803 Theories of African Cultural Studies
Type: New Course
Reviewer: Corfis
**Action: Conditionally approved** – The final grade has a portion under “course rules” that involves a grade impact for unexcused absences but this term is not defined. What constitutes an unexcused absence? The proposer will be asked to clarify.

28. Art History 103 Art Matters: Topics in Art History
Type: New Course
Reviewer: Court
**Action: Approved unanimously**

29. Atmospheric & Oceanic Sciences 573 Computational Methods in Atmospheric and Oceanic Sciences
Type: New Course
Reviewer: Court
**Action: Approved unanimously**

30. Biochemistry 645 Molecular Control of Metabolism and Metabolic Disease
Type: New Course
Reviewer: Kapust
**Action: Approved unanimously**

31. Civil and Environmental Engr 421 Environmental Sustainability Engineering
Type: New Course
Reviewer: Kapust
**Action: Conditionally approved** - The proposer will be asked to indicate where peer review is located in the course and how it will occur and to indicate this in the syllabus.

32. Communication Arts 359 Sports Media
Type: New Course
Reviewer: Court
**Action: Approved unanimously**

33. Computer Sciences 765 Data Visualization
Type: New Course
Reviewer: Howard
**Action: Approved unanimously**

34. Emergency Medicine 699 Independent Study
Type: New Course
Reviewer: DeBaillie
Action: Approved unanimously

35. Geoscience 731  Carbonate Geology
Type: New Course
Reviewer: Thompson
Action: Conditionally approved  - The proposer will be asked to clarify instructor resources.

Type: New Course
Reviewer: Thompson
Action: Approved unanimously

37. Human Devel & Family Studies 765  Families & Poverty
Type: New Course
Reviewer: Howard
Action: Approved unanimously

38. Library & Information Studies 611  User Experience Design 1
Type: New Course
Reviewer: Smith
Action: Approved unanimously

39. Library & Information Studies 612  User Experience Design 2
Type: New Course
Reviewer: Smith
Action: Approved unanimously

40. Library & Information Studies 613  User Experience Design 3
Type: New Course
Reviewer: Smith
Action: Approved unanimously

41. Library & Information Studies 614  User Experience Design Capstone
Type: New Course
Reviewer: Smith
Action: Approved unanimously

42. Medical Sciences-Med School 810  Care Across the Life Cycle
Type: New Course
Reviewer: Wiegmann
Action: Approved unanimously

43. Medical Sciences-Med School 811  Chronic and Preventive Care
Type: New Course
Grad Attribute: N/A
Reviewer: Wiegmann
**Action: Approved unanimously**

44. Medical Sciences-Med School 812  Acute Care
Type: New Course
Grad Attribute: N/A
Reviewer: Wiegmann
**Action: Approved unanimously**

45. Medical Sciences-Med School 910  MEDiC Clinics Selective: A Study of Marginalized Populations and Interprofessional Collaboration
Type: New Course
Reviewer: Wiegmann
**Action: Approved unanimously**

46. Obstetrics And Gynecology 956  Advanced Responsible Conduct of Research for Biomedical Students
Type: New Course
Reviewer: Weimer
**Action: Defer –** The proposer will be asked to include information about the out of class work.

47. Pharmacy 490  Selected Topics in Pharmacy
Type: New Course
Reviewer: Weimer
**Action: Deferred** - The proposer will be asked to provide information about the evaluation of the 25% of final grade that is based on attendance.

48. Pharmacy Practice 610  Leadership In Health-System Pharmacy
Type: New Course
Reviewer: Weimer
**Action: Approved unanimously**

49. Zoology 301  Invertebrate Biology and Evolution Lab
Type: New Course
Reviewer: DeBaillie
**Action: Approved unanimously**

**III. Credit by Exam Proposal Review**

Animal Science/Dairy Science 101 - Introduction to Animal Science
Tabled until next meeting

**IV. Discussion**
A. Complete discussion of questions and discussion topics for Provost Mangelsdorf
The committee reviewed the questions developed during previous meetings and through online collaboration. A list of topics and questions will be submitted to the provost prior to the October 28th meeting. Several of the questions touch on the issue of credit hours particularly in light of the increasing use of online instruction. The committee has decided to create a working group to discuss this issue, gather information about what has been done on campus in the past related to this topic and develop recommendations that will be brought to the committee. DeBaillie, Ingham and Wiegmann volunteered to be on the working group.

B. Obsolete Course Waiver Review
Tabled until next meeting

V. New Business

The meeting started with a short discussion about conflict of interests for committee members. Smith asked committee members to be transparent about cases where a proposal comes to the committee that impacts a unit they are associated with or where they have had involvement with the proposal or the program that the course will be used. Members must be transparent about conflicts and use discretion to determine if they should recuse or abstain from voting. It is at the member’s discretion whether they leave the room, stay but do not participate or participate fully.

Meeting adjourned at 10:55 am.