University Curriculum Committee
Minutes
March 11, 2016

Members Present: Brighouse, Brown, DeBaillie, Howard, Ingham, Moser, Smith, Thompson, Wiegmann

Members Absent: Court, Green, Kapust

The meeting began at: 9:03 am

Summary of actions:
- Proposals 1-9, 20 were approved
- Proposals 11-13 were deferred
- Proposals 14-19 were tabled

I. Consent item – Minutes of the February 26, 2016 meeting
Motion by Ingham, to approve, unanimously approved.

II. Introduction of new members

III. Presentation from Farm & Industry Short Course (FISC) – Jessie Potterton, Director
Nikki Bollig, assistant dean, CALS and Eileen Nelson, chair of the FISC Planning Council were
also present to answer questions about FISC.

In the near future FISC will be submitting a number of course proposals a part of a larger project
to reintegrate the long-standing FISC program into campus procedures and to formalize its status
as a 131 non-pooled program. CALS has already received permission to create a FISC subject
listing, and is now in the process of putting FISC courses through the campus approval process.
Some of the proposals will be for courses numbered less than 100 (not college level) and as such
are different from what the UCC typically sees. Prior to reviewing the proposals the committee
has the opportunity to learn more about the FISC program.

FISC is an agricultural and career oriented program. Students completing coursework return to
farms immediately to put their new knowledge into use. Will be on an 8 week schedule. A pre-
baccalaureate certificate is awarded at completion of 6 month program. A foundational
certificate and five specialty certificates are in the university program approval process.
FISC courses often operate within a flipped classroom model with extensive hands-on time. Course sections will be designated as lab or lecture as appropriate. CALS Curriculum Committee has approved 14 courses. Most instructors are current faculty or academic staff possessing bachelor’s degrees or higher.

All foundational certificate courses are less than 100-level and will not be transferrable university credit. The specialty certificate courses will be 100-level and transferable. All courses will be reviewed under regular credit hour standards.

**IV. Course proposal review**

**A. Consent Agenda**

*Ingham moved; Moser seconded. All course changes on the consent agenda were approved unanimously*

**Course Change Proposals**

**Biological Sciences**

1. Medical Genetics 646  Cancer Genetics  
Type: Change title, description, prerequisites  Grad Attribute: Y

2. Population Health Sciences 781  Introduction to Public Health Seminar  
Type: Change title, description, prerequisite  Grad Attribute: Y  
Student-run seminar. Credit/no credit.

3. Population Health Sciences 788  The Public Health Field Experience  
Type: Change description  Grad Attribute: N/A

**B. Review Agenda**

*Motion by Smith, second by Howard to approve all course proposals. Votes are recorded following each agenda item.*

**Deferred from previous meeting**

20. Educational Policy Studies 412  History of American Education  
Type: Change description, prerequisite  
Reviewer: Arts & Humanities  
**Action: Unanimously approved**

4. Engr Professional Development 712  Ethics for Professionals  
Type: New Course  Grad Attribute: N/A  
Reviewer: Howard  
**Action: Unanimously approved**

5. French (French And Italian) 618  Career Strategies for the French-Speaking World  
Type: New Course  Grad Attribute: Y  
Reviewer: Wiegmann  
**Action: Unanimously approved**  
Brighouse will draft feedback for the proposer regarding the requirements for participation.
6. Kinesiology 690  Internship in Kinesiology
Type: New Course       Grad Attribute: Y
Reviewer: Howard
Action: Unanimously approved

New Proposals

7. African Languages & Literature 704  Topics in African Cultural Studies Pedagogy
Type: New Course       Grad Attribute: N/A
Reviewer: Brighouse
Action: Unanimously approved

8. Engr Professional Development 701  Writing for Professionals
Type: New Course       Grad Attribute: N/A
Reviewer: Brighouse
Action: Unanimously approved

9. Engr Professional Development 784  Project Management Essentials
Type: New Course       Grad Attribute: N/A
Reviewer: Wiegmann
Action: Unanimously approved

10. French (French And Italian) 616  Social Responsibility in Contemporary French-Language Professional Writing
Type: New Course       Grad Attribute: Y
Reviewer: Smith
Action: Defer – The proposer will be asked to explain how the 20% of the grade assigned to participation will be assessed.

11. Journ And Mass Communication 463  Digital Media Strategies
Type: New Course       Grad Attribute: Y
Reviewer: Kapust
Action: Defer – The proposer will be asked to describe how graduate work differs from undergraduate work throughout the course. The proposer will also be asked to justify the number of contact hours resulting in 4 credits.

Type: New Course       Grad Attribute: Y
Reviewer: Kapust
Action: Defer – The proposer will be asked to describe how graduate work differs from undergraduate work throughout the course. The proposer will also be asked to justify the number of contact hours resulting in 4 credits.

13. Journ And Mass Communication 813  Practicum in Communication Research
Type: New Course       Grad Attribute: N/A
Reviewer: Smith
Action: Defer – The proposer will be asked to provide a sample list of readings and justification for credits. The committee suggests that 1 credit may be more appropriate.

14. Library & Information Studies 500  Code and Power
Type: New Course       Grad Attribute: Y
Reviewer: Moser
Action: Tabled due to lack of time

15. Medical History and Bioethics 231  Introduction to Social Medicine
Type: New Course       Grad Attribute: N/A
Reviewer: Moser
Action: Tabled due to lack of time

16. Philosophy 701  Reading Seminar
Type: New Course       Grad Attribute: N/A
Reviewer: Brown
Action: Tabled due to lack of time

17. Physics 716  Statistical Mechanics II
Type: New Course       Grad Attribute: N/A
Reviewer: Brown
Action: Tabled due to lack of time

18. Spanish (Spanish And Portug) 472  Hispanic Screen Studies
Type: New Course       Grad Attribute: N
Reviewer: Ingham
Action: Tabled due to lack of time

19. Theatre and Drama 364  Makeup for the Theatre
Type: New Course       Grad Attribute: Y
Reviewer: Ingham
Action: Tabled due to lack of time

IV. Discussion - Non-classroom based courses and the credit hour

Guest: Wayne P. Pferdehirt

Wayne is responsible for overall direction of online graduate programs in engineering which serve approximately 150 students per year.

When designing online courses, the College of Engineering focuses on learning goals and outcomes. A high level of faculty/student and student/student interaction is emphasized. The committee asked Wayne to share tools Engineering uses to document faculty/student interaction.

In addressing credit, rather than focusing on contact hours, focus on the amount of work required for the course. This can take the form of a time budget for the amount of student time required for projects, online forums, etc. A three credit course should equate to 150 hours of student work.

V. New Business

Meeting adjourned at 11:02 am.