University Curriculum Committee
Minutes
February 26, 2016

Members Present: Brighouse, Brown, Green, Howard, Ingham, Kapust, Moser, Smith, Wiegmann (late 9:35 arrival)

The meeting began at: 9:00 am

Summary of actions:
- Proposals 1, 4-6, 8-40, 42-50, 52-56, 58-61, 63-67, 69, 71-77, 81, 82, 84, 85, 87-93, 95 were approved
- Proposal 41 was conditionally approved
- Proposals 2, 3, 7, 51, 57, 62, 68, 70, 78, 79, 83, 96-101 were deferred
- Proposals 80, 86, 94 were tabled due to lack of time

I. Consent item – Minutes of the February 12, 2016 meeting
Motion by Moser, unanimously approved.

II. Discussion
A. Policy on Minimum Qualifications for Instructional Staff

The committee reviewed the recent edits to the draft policy for minimum instructor qualifications. They feel there is a way to read and interpret the following bullet points that makes them seem redundant.

* As a default standard, all instructional staff will have earned a terminal degree, or a degree at least one level higher than the degree for which the course to be taught can be counted. *(For example, a Master’s degree is required to teach a course that counts toward the bachelor’s degree, and a Ph.D. is required for a course that counts towards a Master’s degree.)* Exceptions may include cases where the norm in the discipline is otherwise (for example, J.D. holders teaching Ph.D. students in Law, or M.F.A. holders teaching Ph.D. students in the arts); or when the accreditation standards of the profession require otherwise.*

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Instructors teaching in graduate programs should hold the terminal degree determined by the faculty to be appropriate to the discipline, and have a record of research, scholarship or achievement appropriate for the graduate program.
It was suggested that a friendly amendment to address 2 bullet points be sent to Vice Provost Michael Bernard-Donels along with a note that the committee would have liked to see more definition around who is an instructor and what their responsibilities are. Brown will follow up with Bernard-Donels.

III. Course proposal review
A. Consent Agenda
Ingham moved; Kapust seconded. All course changes on the consent agenda were approved unanimously.

**Arts & Humanities**
1. African Languages & Literature 201 Introduction to African Language and Literature
   Type: Change title, description, prerequisite     Grad Attribute: N/A

4. History 978 Practice Teaching
   Type: Change title, description     Grad Attribute: N/A

5. Interdis Courses (L & S) 210 L&S 2nd Year Career Development: Taking Initiative
   Type: Change title, description, prerequisite     Grad Attribute: N/A

6. Theatre and Drama 619 Special Topics in Theatre and Drama
   Type: Change breadth     Grad Attribute: Y

**Biological Sciences**

8. Genetics 466 General Genetics
   Type: Change title, prerequisites     Grad Attribute: N

9. Nursing 705 Seminar in Interdisciplinary Clinical Research Evidence
   Type: Change prerequisite, crosslist     Grad Attribute: N/A

    Type: Change prerequisite     Grad Attribute: Y

11. Physical Therapy 678 Physical Therapy Management of Integument Conditions
    Type: Change credits, description     Grad Attribute: Y

12. Physical Therapy 702 Clinical Internship III
    Type: Change credits     Grad Attribute: N/A

13. Physical Therapy 703 Clinical Internship IV
    Type: Change credits     Grad Attribute: N/A

14. Physical Therapy 704 Clinical Internship V
    Type: Change credits     Grad Attribute: N/A
15. Physical Therapy 705  Clinical Internship VI  
   Type: Change credits      Grad Attribute: N/A

16. Therapeutic Sci (Dept-Kines) 713  Neural Basis of Normal and Pathological Movement  
   Type: Change subject, description      Grad Attribute: N/A

**Physical Sciences**

17. Biochemistry 501  Introduction to Biochemistry  
   Type: Change credits, description, prerequisite      Grad Attribute: N

18. Biochemistry 507  General Biochemistry I  
   Type: Change credits      Grad Attribute: N

   Type: Change prerequisite      Grad Attribute: Y

20. Mathematics 844  Elliptic Curves and Modular Forms  
   Type: Change title      Grad Attribute: N/A

**Social Studies**

21. Accounting and Info Systems 630  Audit and Assurance Services  
   Type: Change grad attribute      Grad Attribute: N

22. Communication Arts 465  Editing and Post-production for Video and Film  
   Type: Change credits, description, prerequisite      Grad Attribute: N

23. Communication Arts 467  Cinematography and Sound Recording  
   Type: Change description, prerequisite      Grad Attribute: N

24. Communication Arts 552  American Cinema Since 1970  
   Type: Change title, description      Grad Attribute: N

25. Communication Sci. & Disorders 424  Manually Coded English (Sign Language I)  
   Type: Change title, description, prerequisite      Grad Attribute: N

26. Communication Sci. & Disorders 434  Manually Coded English (Sign Language II)  
   Type: Change title, description, prerequisite      Grad Attribute: N

27. Community & Environmental Soc 375  Special Topics  
   Type: Change breadth      Grad Attribute: N

28. Counseling Psychology 958  Psychopathology: Diagnosis and Intervention in Counseling Psychology  
   Type: Change number, title, description      Grad Attribute: N/A
29. Curriculum and Instruction 368  The Teaching of Reading
Type: Change credits, prerequisite      Grad Attribute: N

30. Curriculum and Instruction 369  The Teaching of Language Arts
Type: Change credits, prerequisite      Grad Attribute: N

31. Curriculum and Instruction 663  Learning Environments for Initial Education Programs
Type: Change grad attribute      Grad Attribute: Y

32. Economics 671  Energy Economics
Type: Change crosslists, prerequisite, level      Grad Attribute: Y

33. Gender And Womens Studies 200  Introduction to Lesbian, Gay, Bisexual, Transgender, and Queer Studies
Type: Change title, credits, level, ethnic studies      Grad Attribute: N/A

34. Journ And Mass Communication 805  Seminar-Communication Research Methods
Type: Change number, title      Grad Attribute: N/A

35. Journ And Mass Communication 819  History of Mass Communication
Type: Change number, title      Grad Attribute: N/A

36. Journ And Mass Communication 830  International/Development Communication
Type: Change number, title      Grad Attribute: N/A

Type: Change number, title      Grad Attribute: N/A

38. Journ And Mass Communication 870  Mass Communication and Societal Institutions
Type: Change number, title      Grad Attribute: N/A

**Discontinuation**
Type: Discontinue      Grad Attribute: N/A

40. Journ And Mass Communication 970  Seminar-Mass Communication and Societal Institutions
Type: Discontinue      Grad Attribute: N/A

**B. Review Agenda**
Motion by Ingham, second by Kapust to approve all course proposals. Votes are recorded following each agenda item.

**Moved from Consent Agenda**
2. Educational Policy Studies 412  History of American Education
Type: Change description, prerequisite  Grad Attribute: Y
Action: Defer – The content for the grad attribute is not sufficient. The proposer will be asked to review the “Graduate Course Work Rigor” section of the graduate course attribute policy and revise the syllabus.

3. German 274  Introduction to German Literature
Type: Change description, prerequisite  Grad Attribute: N/A
Action: Defer – The changes to this course are significant and the proposer will be asked to propose a new course.

7. Agronomy 812  Selection Theory for Quantitative Traits in Plants
Type: Change credits, prerequisite  Grad Attribute: N/A
Action: Defer – There are 2 points of concern: 1) The syllabus lists 2 texts both more than 10 years old and no recent literature, it would be helpful to include a bibliography of the papers the students are reading and reviewing. 2) 20% of the grade is based on participation and submitting work on time, how are students being evaluated and graded? Do they just have to attend each class session? Is participation required? Since this is a significant portion of the final grade it would be helpful to include information on the syllabus regarding how students are to be evaluated.

Deferred from previous meeting
41. Forest And Wildlife Ecology 410  Principles of Silviculture
Type: Change
Reviewer: Biological Sciences
Action: Conditionally Approved – The proposer will be asked to put in an extra learning goal to indicate what the graduate work will cover.

42. Curriculum and Instruction 713  Technology Integration for Teaching and Learning
Type: New Course
Reviewer: Brown
Action: Unanimously Approved

43. General Business 306  Business Analytics I
Type: New Course
Reviewer: Smith
Action: Unanimously Approved

44. General Business 307  Business Analytics II
Type: New Course
Reviewer: Smith
Action: Unanimously Approved

New Proposals
45. African Languages & Literature 605  Advanced Topics in African Cultural Studies
Type: New Course
Reviewer: Brighouse
Action: Unanimously Approved

46. African Languages & Literature 606  Advanced Topics in African Literature
Type: New Course
Reviewer: Brighouse
Action: Unanimously Approved

47. African Languages & Literature 609  Advanced Topics in Global Black Music Studies
Type: New Course
Reviewer: Brighouse
Action: Unanimously Approved

48. African Languages & Literature 700  Reading and Writing African Cultural Studies
Type: New Course
Reviewer: Brighouse
Action: Unanimously Approved

49. African Languages & Literature 703  Topics in Teaching African Languages
Type: New Course
Reviewer: Brighouse
Action: Unanimously Approved

50. African Languages & Literature 802  Theory and Criticism of African Literature
Type: New Course
Reviewer: Brighouse
Action: Unanimously Approved

51. Anthropology 460  The Anthropology of Dance: Movement and Music in Performance
Type: New Course
Reviewer: Brighouse
Action: Defer – The difference between undergraduate and graduate is a book review worth 25% of the final grade. The committee recommends removing the graduate course attribute request from the proposal. The proposer will also be given the option of revising based on the graduate attribute policy requirements.

52. Art Department 467  Graphic Design for Posters
Type: New Course
Reviewer: Ingham
Action: Unanimously Approved

53. Art Department 568  Motion Typography
Type: New Course
Reviewer: Ingham
Action: Unanimously Approved

54. Biocore 401  Peer Mentoring
55. Civil Soc & Community Studies 125  Community and Social Change
Type: New Course
Reviewer: Ingham
Action: Unanimously Approved

56. Communication Arts 375  Ethics of Entertainment Media
Type: New Course
Reviewer: Ingham
Action: Unanimously Approved

57. Educational Psychology 470  Research Experience in Educational Psychology
Type: New Course
Reviewer: Ingham
Action: Defer – While the course offers opportunities for group learning, the committee felt that the course is also similar to an independent study course. As such the idea that up to 30 students per semester, per topic area/research group could take the course at the same time seems like too much. Also the course is set up to be repeatable and worth as much as 6 credits per attempt. This is a significant number of credits. The proposer will be asked to provide additional learning outcomes for the 4-6 credit versions of the course and articulate how the credits build and result in additional learning. It would also be possible to reduce the number of credits a student enrolls for and/or limit the repeatability. Also, please consider a lower limit on total enrollment for the course (this is not part of the proposal beyond the "Provide an estimate of the expected enrollment" question but is more of a friendly suggestion).

58. Engr Professional Development 700  Connected Learning Essentials
Type: New Course
Reviewer: Howard
Action: Unanimously Approved

59. Engr Professional Development 702  Professional Presentations
Type: New Course
Reviewer: Howard
Action: Unanimously Approved

60. Engr Professional Development 706  Change Management
Type: New Course
Reviewer: Howard
Action: Unanimously Approved

61. Engr Professional Development 708  Creating Breakthrough Innovations
Type: New Course
Reviewer: Howard

Action: Unanimously Approved

62. Engr Professional Development 712 Ethics for Professionals
Type: New Course
Reviewer: Howard

Action: Defer – The committee would really like to see texts and/or readings that might be used in the course. Additionally, the format of the sample syllabus that was submitted with most of the other proposals for the professional competencies curriculum was well received and it would be helpful to use that template for this course. Specifically a more detailed schedule of the interactions between student and instructor is needed as well as more substantive descriptions of the out of class work.

63. Engr Professional Development 713 Key Legal Concepts for Professionals
Type: New Course
Reviewer: Kapust

Action: Unanimously Approved

64. Engr Professional Development 781 Financial and Business Acumen
Type: New Course
Reviewer: Kapust

Action: Unanimously Approved

65. Engr Professional Development 782 Marketing for Non-Marketing Professionals
Type: New Course
Reviewer: Kapust

Action: Unanimously Approved

66. Engr Professional Development 783 Leading Teams
Type: New Course
Reviewer: Kapust

Action: Unanimously Approved

67. Engr Professional Development 785 Effective Negotiation Strategies
Type: New Course
Reviewer: Kapust

Action: Unanimously Approved

68. Family Medicine 941 Integrative Medicine
Type: New Course
Reviewer: Brown

Action: Defer – The proposer will be asked to provide a weekly schedule that gives a general sense of how the student will spend their time. There is no indication of how students will be assessed on the skills they have acquired. Clear learning goals or objectives for the various activities the student will participate in need to be articulated.
69. French (French And Italian) 617  Contemporary Skill Set Literature in French
Type: New Course
Reviewer: Wiegmann
**Action: Unanimously Approved**

70. French (French And Italian) 618  Career Strategies for the French-Speaking World
Type: New Course
Reviewer: Wiegmann
**Action: Defer - The proposer will be asked to provide more information about the evaluation of students for the 25% of the final grade that is based on participation and discussion.**

71. Genetics 467  General Genetics 1
Type: New Course
Reviewer: Wiegmann
**Action: Unanimously Approved**

72. Genetics 468  General Genetics 2
Type: New Course
Reviewer: Wiegmann
**Action: Unanimously Approved**

73. History 111  Culture & Society in the Ancient Mediterranean
Type: New Course
Reviewer: Wiegmann
**Action: Unanimously Approved**

74. History 269  War, Race, and Religion in Europe and the United States, from the Scramble for Africa to Today
Type: New Course
Reviewer: Wiegmann
**Action: Unanimously Approved**

75. History 336  Chinese Economic and Business History: From Silk to iPhones
Type: New Course
Reviewer: Wiegmann
**Action: Unanimously Approved**

76. History 469  The Making of the American Landscape
Type: New Course
Reviewer: Wiegmann
**Action: Unanimously Approved**

77. Interdis Courses (Engr) 110  Introduction to Engineering
Type: New Course
Reviewer: Brown
Action: Unanimously Approved

78. Journ And Mass Communication 420 Investigative Reporting
Type: New Course
Reviewer: Smith
Action: Defer - The sample syllabus differentiates the graduate vs. undergraduate by assigning different weights to assignments. The committee is looking for more substantive differences between grad and undergrad including separate learning outcomes for graduate vs. undergraduate students.

79. Journ And Mass Communication 453 Strategic Media Relations
Type: New Course
Reviewer: Smith
Action: Defer - The proposer will be asked to update the sample syllabus to include a list of readings and update the evaluation portion of the syllabus with information about how the "Attendance/online forum participation" portion of the final grade will be evaluated.

80. Journ And Mass Communication 813 Practicum in Communication Research
Type: New Course
Reviewer: Smith
Action: Tabled due to lack of time

81. Journ And Mass Communication 821 Health Communication
Type: New Course
Reviewer: Smith
Action: Unanimously Approved

82. Journ And Mass Communication 824 Race, Ethnicity and Media
Type: New Course
Reviewer: Smith
Action: Unanimously Approved

83. Journ And Mass Communication 826 Journalism Theory
Type: New Course
Reviewer: Smith
Action: Defer - The syllabus notes that 30% of the final grade is based on notes and participation. There a wonderful description of how the notes portion is to be structured and how it will be evaluated but there is not description for the participation portion. The proposer will be asked to add a description of how the participation portion of the grade is to be evaluated.

84. Journ And Mass Communication 833 Technology and Society
Type: New Course
Reviewer: Smith
Action: Unanimously Approved
85. Kinesiology 235 Human Physiology and Health  
Type: New Course  
Reviewer: Moser  
**Action: Unanimously Approved**

86. Library & Information Studies 500 Code and Power  
Type: New Course  
Reviewer: Moser  
*Action: Tabled due to lack of time*

87. Mathematics 570 Fundamentals of Set Theory  
Type: New Course  
Reviewer: Moser  
**Action: Unanimously Approved**

88. Medical Sciences - Med School 772 Food, Fasting & Fitness  
Type: New Course  
Reviewer: Moser  
**Action: Unanimously Approved**

89. Medical Sciences - Med School 774 Invaders and Defense  
Type: New Course  
Reviewer: Moser  
**Action: Unanimously Approved**

90. Medical Sciences - Med School 909 Internship Prep Course  
Type: New Course  
Reviewer: Moser  
**Action: Unanimously Approved**

91. Pharmacy Practice 559 Introduction to Antimicrobial Pharmacotherapy  
Type: New Course  
Reviewer: Moser  
**Action: Unanimously Approved**

92. Physical Therapy 679 Prosthetics: Applications in Physical Therapy Practice  
Type: New Course  
Reviewer: Brown  
**Action: Unanimously Approved**

93. Physician Assistant Program 787 Seminar on Integrating Public Health into PA Practice  
Type: New Course  
Reviewer: Brown  
**Action: Unanimously Approved**

94. Physics 716 Statistical Mechanics II
Type: New Course
Reviewer: Brown
Action: Tabled due to lack of time

95. Population Health Sciences 888 Public Health Genomics
Type: New Course
Reviewer: Brown
Action: Unanimously Approved

96. Psychology 808 Culture and Diversity in Clinical Practice
Type: New Course
Reviewer: Green
Action: Defer – The proposals numbered 96-101 are related and set up similarly. All of the proposals have two issues:
1. A large percentage of the grade (25%) was based just on attendance. This seems extraordinary for a graduate course.
2. Similarly, another 25% was based just on participation (and this leaves 50% of the grade on just a few quizzes).
Overall, the assessment procedures just do not seem appropriate for a graduate level class.

97. Psychology 809 Ethical and Legal Issues in Clinical Practice
Type: New Course
Reviewer: Green
Action: Defer – see proposal #96

98. Psychology 810 Clinical Supervision, Consultation, & Community Psychology
Type: New Course
Reviewer: Green
Action: Defer – see proposal #96

99. Psychology 812 Culture & Diversity in Clinical Practice II
Type: New Course
Reviewer: Green
Action: Defer – see course #96

100. Psychology 813 Ethical and Legal Issues in Clinical Practice II
Type: New Course
Reviewer: Green
Action: Defer – see proposal #96

101. Psychology 814 Clinical Supervision, Consultation, & Community Psychology II
Type: New Course
Reviewer: Green
Action: Defer – see proposal #96

102. Theatre and Drama 501 The Business of Acting
Type: New Course
Reviewer: Green
Action: Unanimously Approved

IV. New Business

Meeting adjourned at 11:00 am.