University Curriculum Committee
Minutes
October 9, 2015

Members Present: Brighouse, Brown, Green, Fadl, Ingham, Kapust, Moser, Smith, Wiegmann

Members Absent: Howard

The meeting began at: 9:02 am

Summary of actions:
  • Proposals were approved
  • Proposals were 16, 17 conditionally approved
  • Proposals 1,2, 12, 13 were deferred

I. Consent item – Minutes of the September 25, 2015 meeting
Motion by Weigmann to approve, unanimously approved.

Motion to approve was made by Ingham, Brighouse seconded, unanimously approved.

III. Course proposal review
A. Consent Agenda
Ingham moved; Kapust seconded. All course changes on the consent agenda were approved unanimously.

Course Change Proposals
Arts & Humanities

Biological Sciences
3. Genetics 133 Genetics and Human Affairs
   Type: Change title, prerequisites

   4. Genetics 701 Advanced Genetics
   Type: Change credits, prerequisites

   5. Microbiology 655 Biology and Genetics of Filamentous Fungi
   Type: Change title, credits, prerequisite

Physical Sciences
None
**Social Studies**
6. History 249  Sport, Recreation, & Society in the United States
   Type: Change number, prerequisite, level

7. History 341  History of Modern China, 1800-1949
   Type: Change crosslist, breadth

8. History 363  China and World War II in Asia
   Type: Change crosslist

9. History 393  Slavery, Civil War, and Reconstruction, 1848-1877
   Type: Change crosslist, grad attribute, breadth, gen ed

10. Journ And Mass Communication 662  Mass Media and Minorities
    Type: Change grad attribute

11. Life Sciences Communication 450  Documentary Photography for the Sciences
    Type: Change description

**Discontinuation**
None

**B. Review Agenda**

**Motion by Moser, second by Ingham to approve all course proposals. Votes are recorded following each agenda item.**

**Moved from Consent Agenda**
1. Portuguese 207  Portuguese for Business
   Type: Change title, repeatability, description, prerequisite
   **Action: Deferred - It was determined that the proposed changes to the course were extensive enough to require a new course proposal.**

**Biological Sciences**
2. Forest And Wildlife Ecology 410  Principles of Silviculture
   Type: Change credits, prerequisites
   **Action: Deferred – The proposer will be asked to remove material from the sample syllabus related to the laboratory activities that are now a part of a separate course.**

**Deferred from previous meeting**
12. Curriculum and Instruction 713  Technology Integration for Teaching and Learning
   Type: New Course
   Reviewer: Brown [for Taylor]
   **Action: Deferred - The proposer must still address the grading scale, if the grades AB and BC are not used this must be stated explicitly. The proposal still lists a graduate student as an instructor although they are not qualified to teach the course under the minimum standards for instructor qualification. Additionally, the committee still has concerns with the student/instructor contact hours. The committee recommends that the proposer tell a story and explain how the portions of**
One area mentioned for possible attention is that online student discussion does not seem to require instructor feedback.

New Proposals

13. Engr Professional Development 710 Foundations of Engineering Leadership
   Type: New Course
   Reviewer: Brighouse
   Action: Deferred – The proposer will be asked to provide more information about the amount of time students will spend on this course. A 2 credit course over 8 weeks would mean (approximately) 4 hours of class time and 8 hours of outside preparation each week. It is recommended that a bibliography of assigned readings be added to the course schedule for each week. Overall, provide more information about how students will be spending their time in this course both the in-class and out of class time.

   Type: New Course
   Reviewer: Green
   Action: Unanimously Approved

15. Genetics 702 Advanced Genetics II
   Type: New Course
   Reviewer: Ingham
   Action: Unanimously Approved

16. Geography 670 Capstone in GIS Development
   Type: New Course
   Reviewer: Smith
   Action: Conditionally approved – see GEOG 672

17. Geography 672 Practicum in GIS Development
   Type: New Course
   Reviewer: Fadl
   Action: Conditionally approved – The proposer will be asked to explain why graduate students will have criterion based grading but the undergraduates will be graded on a curve. In the opinion of the UCC this isn't good practice. It seems like there could be punitive implications for undergraduates particularly if there was a relatively small number of them enrolled in the course.

   Type: New Course
   Reviewer: Kapust
   Action: Unanimously Approved

19. Management And Human Resources 310 Challenges & Solutions in Business Sustainability
   Type: New Course
   Reviewer: Howard
   Action: Unanimously Approved

20. Management And Human Resources 710 Challenges & Solutions in Business Sustainability
   Type: New Course
   Reviewer: Howard
Action: Unanimously Approved

21. Mechanical Engineering 777 Vacuum Technology
Type: New Course
Reviewer: Weigmann
Action: Unanimously Approved

22. Population Health Sciences 849 Genetic Epidemiology
Type: New Course
Reviewer: Moser
Action: Unanimously Approved

III. Discussion
A. Which topics to consider and in what order we might work on them

The committee decided to reserve one of the two meetings each month for policy discussion leaving the other meeting for course proposal review. The issues that the committee felt are most pressing include the framework and definitions for distance and out-of-classroom learning experiences (internships etc.). The root of the issue in both areas is the fact that they do not take place in the structured, traditional learning environment of the classroom and thus require additional consideration in the development of guidelines to help departments and course proposers understand how such courses need to be structured in order to meet the federal definition of a credit hour and HLC criteria.

IV. New Business

Meeting adjourned at 11:00 am.