University Curriculum Committee
Minutes
September 11, 2015

Members Present: Brown, Green, Fadl, Howard, Ingham, Kapust, Moser, Smith, Wiegmann

Members Absent: Brighouse

The meeting began at: 9:00 am

Summary of actions:

- Proposals 1, 3, 6-9 were approved
- Proposal 11 was conditionally approved
- Proposals 2, 4, 5, 10 were deferred
- Proposals 12-21 were tabled due to lack of time

I. Consent item – Minutes of the May 22, 2015 meeting
Motion by Ingham to approve, Green, unanimously approved.

II. Orientation
A brief overview of the course proposal system and the university course catalog were presented by M. Young to provide new committee members with context about the role of the UCC.

III. Updates
Updates about campus projects and activities related to courses were discussed including prerequisite enforcement efforts, the new budget model and its potential impact on course offerings, implementation of graduate course attribute in ISIS, a committee that is working on a policy to determine standards for qualified instructors, implementation of the new campus credit by exam policy, the new obsolete course removal process, assessment of learning outcomes at the programmatic level, increased interest internship and other out of classroom course experiences across campus and the potential need for policies and guidelines in this area.

IV. Goals for the year
A variety of potential topics of discussion and action were presented. Committee members will give thought to what they feel the top priorities of the committee are for the 2015-16 academic year and at a later date the committee will discuss which issues should be addressed in the upcoming year.

- New course proposal system
- Special topics courses
- Variable credit courses
• Distance education
• Course learning outcomes
• Out of classroom experience (internship) credit
• Credit by Exam policy
• Alignment with school/college curriculum committees

V. Course proposal review

A. Consent Agenda
Ingham moved; Fadl seconded. All course changes on the consent agenda were approved unanimously.

Course Change Proposals

Arts & Humanities
1. English 511 Creative Writing: Special Topics Workshop
Type: Change number, description, prerequisite

Biological Sciences
3. Kinesiology 499 Seminar in Athletic Training
Type: Change number, description, prerequisite

Physical Sciences
None

Social Studies
See review agenda.

Discontinuation
6. Literature In Translation 252 Spanish Masterpieces in Translation
Type: Discontinuation

7. Mathematics 371 Basic Concepts of Math
Type: Discontinuation

8. Mathematics 570 Naive Set Theory
Type: Discontinuation

9. Nursing 655 Psychopharmacology for Advanced Practice Nurses
Type: Discontinuation

B. Review Agenda
Motion by Ingham, second by Fadl to approve all course proposals. Votes are recorded following each agenda item.
Moved from Consent Agenda
2. Kinesiology 370  Planning and Teaching Physical Education
Type: Change title, credits, description, prerequisite
**Action: Deferred** - The course is offered as a LEC/LAB combination – the number of contact hours per week is unclear, the proposer will be asked to clarify how long each of the 2 LEC and 1 LAB session is each week.

4. Physical Educ Activity Program 231  Marathon/Distance Training
Type: Change subject, number, title, prerequisite
**Action: Deferred** - The approved course component type for this course is LAB but the syllabus frequently refers to lectures and discussions. The proposer will be asked to clarify the structure of the class sessions; where does instruction end and laboratory or practice begin? Describe how time is being used each week over the 15 weeks.

5. Counseling Psychology 810  Masters Level Internship in Counseling and Guidance
Type: Change title, prerequisite, credits, description
**Action: Deferred** - It is recommended that the proposer consider using the S/U grading option. If the course must be graded on an A-F basis a grading rubric must be developed in the syllabus to provide clear distinctions and levels of achievement for each grade, A, AB, … D, F.

Deferred from previous meeting
10. Kinesiology 123  Living well: Lifestyle balance and health promotion for college students
Type: Change credits
Reviewer: Biological Sciences
**Action: Deferred** - The proposer will be asked to demonstrate on the syllabus where the additional required contact time is. The additional credit requires 15 contact hours over the course of the semester. The proposal needs to include a rubric that shows how the work for the additional credit will be evaluated.

11. Physician Assistant Program 630  Women's Health for Physician Assistants
Type: Change: credits
Reviewer: Biological Sciences
**Action: Conditionally approved** - The proposer will be asked to clarify what will the new meeting patterns is.

12. Design Studies 579  Design in Virtual Reality
Type: New Course
Reviewer: Smith
**Action: Unanimously Approved**

13. History 213  Jews and American Popular Culture
Type: New Course
Reviewer: Green
**Action: Unanimously Approved**

Type: New Course
Reviewer: Ingham
**Action: Unanimously Approved**
15. Zoology 616  Lab Course in Neurobiology and Behavior  
Type: New Course  
Reviewer: Brown [for Marker]  
Action: Unanimously Approved  

New Proposals  
16. Botany 265  Rainforests and Coral Reefs  
Type: New Course  
Reviewer: Fadl  
Action: Tabled due to lack of time  

17. Consumer Science 567  Product Development Strategies in Retailing  
Type: New Course  
Reviewer: Brighouse  
Action: Tabled due to lack of time  

18. Counseling Psychology 755  Seminar on Meta-Analysis  
Type: New Course  
Reviewer: Brighouse  
Action: Tabled due to lack of time  

Type: New Course  
Reviewer: Howard  
Action: Tabled due to lack of time  

20. Nursing 657  Clinical Psychopharmacology  
Type: New Course  
Reviewer: Brown  
Action: Tabled due to lack of time  

21. Political Science 330  Political Economy of Development  
Type: New Course  
Reviewer: Smith  
Action: Tabled due to lack of time  

VI. New Business  

Meeting adjourned at 11:05 am.