Agenda of the meeting of March 14, 2014 from 12:30 pm to 2:30 p.m.
67 Bascom Hall

Expected Present: Bohnhoff, Brighouse, Brown, Green, Ingham, Marker, Miller, Murphy, Rahko, Seidenberg, Taylor, Wilkerson

Expected Absent: none

A. Consent item – Minutes of the February 14, 2014 meeting *(available in My WebSpace)*

**General Business**

B. Discussion of proposed policy for a graduate course attribute.

Guests: Kelly Haslam, Assistant Dean for Academic Assessment and Funding, Graduate School
Wendy Crone, Associate Dean for Graduate Education, Graduate School

1. Discuss criteria outlined in memo for courses numbered 300 – 699 that may have the graduate course attribute and count toward the graduate level coursework requirement
2. Discuss process for approving courses already in existence that request the attribute.

**Course Proposals for Review – Old Business**

1. Environmental Studies 973 - Environmental Conservation Leadership Seminar I *(Green)*
   Previous Action: Deferred - The committee seeks additional clarifying information about the length and depth of the assignments and the rigor of the course content in general. It may be helpful to consider, as these are graduate level courses, what knowledge of the field do these courses assume and build upon? Please provide more detail about the assignments and the basis for evaluation. Beyond attending the field trips to the Leopold Center and the Crane foundation (which any member of the public could do), what type of instruction and acquisition of knowledge or skill will the student acquire by taking this course? The content of the course needs to justify the awarding of two graduate level academic credits.
   **Update:** Cover memo, revised syllabus, and assignments have been uploaded in response to the University Curriculum Committee's concerns.

2. Environmental Studies 974 - Environmental Conservation Leadership Seminar II *(Green)*
   Previous Action: Deferred- he concerns regarding this course are similar to those for ENVIR ST 973, please refer to comments entered for that course as well. The committee questioned level of rigor for these graduate level courses. Environmental Studies may wish to consider, as one piece of the remedy, combining the two courses and offering them as one course for a minimal number of credits. It will still be necessary however to enhance the level of rigor both in content and with assignments/evaluation.
   **Update:** Cover memo, revised syllabus, and assignments have been uploaded in response to the University Curriculum Committee's concerns
Course Proposals for Review – New Business

3. Cell and Regenerative Biology 800 - Intellectual Property, Patents and Licensing (Murphy)
   Type of Proposal: New Course

   Type of Proposal: New Course

5. Cell and Regenerative Biology 804 - Biotechnology Regulation and Ethics (Rahko)
   Type of Proposal: New Course

6. Classics 150 - Ancient Greek and Roman Monsters (Brighouse)
   Type of Proposal: New Course

7. Classics 340 - Ancient Epic (Miller)
   Type of Proposal: New Course

8. Communication Arts 573 - Rhetoric of Globalization and Transnationalism (Wilkerson)
   Type of Proposal: New Course

9. Educational Psychology 533 - Thinking, Feeling, & Learning (Seidenberg)
   Type of Proposal: New Course

10. Envir St - Gaylord Nelson Inst 602 - Sustainability in Practice: Capstone (Brown)
    Type of Proposal: New Course

    Type of Proposal: New Course

Course Proposals - Consent Agenda

12. Cell and Regenerative Biology 814 - Molecular Technologies I
    Type of Proposal: Change number, credits

13. Cell and Regenerative Biology 830 - Technology Applications in Early Drug Discovery
    Type of Proposal: Change title, credits

14. Communication Arts 155 - Introduction to Digital Media Production
    Type of Proposal: Change prerequisite

15. E Asian Languages & Literature 113 - First Semester Heritage Chinese
    Type of Proposal: Change number, level

16. E Asian Languages & Literature 114 - Second Semester Heritage Chinese
    Type of Proposal: Change number, level
17. Spanish (Spanish and Portug) 101 - First Year Spanish
   Type of Proposal: Change title

18. Spanish (Spanish and Portug) 102 - First Year Spanish
   Type of Proposal: Change title

19. Envir St - Gaylord Nelson Inst 440 - Environmental Decision-Making
   Type of Proposal: Discontinue

20. Envir St - Gaylord Nelson Inst 765 - Environmental Monitoring Practicum I
    Type of Proposal: Discontinue

21. Envir St - Gaylord Nelson Inst 766 - Environmental Monitoring Practicum II
    Type of Proposal: Discontinue

**General Business**

C. Discussion – Review KnowledgeBase documents related to course proposals
   - Grading Systems
   - Variable Credit Courses
   - Syllabus
   - Crosslisting
   - Selecting a Course Number
   - Prerequisites
   - Course Description
   - Topics Courses
   - Qualified Instructor

D. Discussion – ASM and graduate student concern regarding “difficulty with last minute exams and haphazard scheduling for courses listed 699 above, which conflicts with the courses below 699.” Related to Faculty Legislation II-105, Summary Period for Academic Semester where clause 5 exempts courses numbered 700 and above from having regularly scheduled exam blocks during the summary period.

Adjourn