Agenda of the meeting of February 14, 2014 from 12:30 pm to 2:30 p.m.  
54 Bascom Hall

Expected Present: Bohnhoff, Brighouse, Brown, Green, Miller, Murphy, Taylor

Expected Absent: Wilkerson, Ingham, Marker, Rahko, Seidenberg

1. Consent item – Minutes of the January 31, 2014 meeting *(available in My WebSpace)*

   **Course Proposals for Review – Old Business**

1. Educational Psychology 752  - Engaging with Educational Research  *(Seidenberg)*  
   *Previous Action: Deferred* - Minor Suggestions - Move the APA manual to a reference or recommended reading section as it is unlikely that students will be required to read the entire style manual. - There appears to be a typo with the dates on page 8; 7/14/2014 appears twice in succession. The course includes 8 hours of traditional classroom instruction. Since this is a one credit course, there needs to be approximately 5 and a half hours of online instruction/engagement to reach the instructional contact hour minimum for the course. When the instruction is one-on-one the same time requirement as for a standard lecture course does not need to be met but significant interaction between student(s) and instructor needs to be demonstrated in the online portion.

   **Update:** The instructor contact with students has been clarified, based on discussion with the instructor. The instructor will have at least 15 hours of direct contact with students in this one-credit course.

2. Educational Psychology 791  - Master of Science for Professional Educators Capstone  *(Seidenberg)*  
   *Previous Action: Deferred* - The credit justification says that the work in this course is entirely one on one. While it is not expected that the number of contact hours between student and instructor would be equal to that in a lecture or lab setting, there does need to be an accounting of the amount of time that the student and the instructor will be interacting. In the credit justification, there is an accounting of the number of hours it is expected to take students to complete the various activities and the time allotted is significant. However there isn’t a lot of information about the parameters of the final product for these activities. How long will the research question and methods section be? What about the best-practice reading list? It would be helpful to include more detail about the expected final products.

   **Update:** A new syllabus has been uploaded that describes in greater detail the capstone requirements.

3. Environmental Studies 973  - Environmental Conservation Leadership Seminar I  *(Green)*  
   *Previous Action: Deferred*
Update: none received as of 2/14/14

4. Environmental Studies 974  - Environmental Conservation Leadership Seminar II  (Green)
   Previous Action: Deferred
   Update: none received as of 2/14/14

5. Gender And Womens Studies 110  - First Year Topics Seminar in Gender, Women and the Humanities  (Ingham)
   Previous Action: Deferred - questions about credits and instructor contact hours. The
   justification of credits says that there will be 3 hours per week of in-class contact time but the
   syllabus says the course meets for 1 hour, 55 minutes.
   Update: As this is a sample syllabus for a course that has never been taught, I originally
   just entered one of the standard "once a week" course meeting times. I now have changed
   it to a three hour block on the syllabus.

6. Gender And Womens Studies 120  - First Year Topics Seminar in Gender, Women and Society  (Ingham)
   Previous Action: Deferred - questions about credits and instructor contact hours. The
   justification of credits says that there will be 3 hours per week of in-class contact time but the
   syllabus says the course meets for 1 hour, 45 minutes.
   Update: As this is a sample syllabus for a course that has never been taught, I originally
   just entered one of the standard "once a week" course meeting times. I now have changed
   it to a three hour block on the syllabus.

7. Kinesiology 525  - Nutrition in Physical Activity and Health  (Wilkerson)
   Previous Action: Deferred - the proposal should be reviewed by the Department of Nutritional
   Sciences.
   Update: The Nutritional Sciences Department approves this course and recommends cross-
   listing the course with our department (as NS 525). In addition, pre-requisites should be
   changed to: Kines or Nutr Sci major and Phys 335. We have been in correspondence with
   Randall Gretebeck and Ann Ward in the Dept. of Kinesiology about these pre-requisite
   changes and the cross-listing of the course.
   Note: pending CALS approval

Course Proposals for Review – New Business

8. Curriculum and Instruction 468 - Early Childhood/English as a Second Language Student
   Teaching  (Wilkerson)
   Type of Proposal: New Course
   Note: Necessary revisions to syllabus and proposal form were identified prior to the
   committee meeting. The department was unable to submit a revised proposal in time so
review of the proposal will be deferred until the revisions are submitted.

9. English 410 - Creative Writing: Playwriting Workshop (Brighouse)
   Type of Proposal: New Course

10. Kinesiology 145 - Choosing to Move: Constructing an Active Lifestyle (Bohnhoff)
    Type of Proposal: New Course

11. Dairy Science 373 - Animal Physiology (Brown)
    Type of Proposal: New Course

12. Forest and Wildlife Ecology 672 - Historical Ecology (Marker)
    Type of Proposal: New Course

13. Gender And Womens Studies 372 - Visualizing Bodies (Taylor)
    Type of Proposal: New Course

14. German 266 - Topics in German and/or Yiddish Culture (Miller)
    Type of Proposal: New Course

15. Library & Information Studies 658 - Publishing, Knowledge Institutions and Society: E-Revolutions? (Murphy)
    Type of Proposal: New Course
    Note: requested clarification of inconsistency between syllabus/proposal and justification of credits

16. Rehab Psych & Special Educ 873 - Professional Development for Future Special Education Researchers and Faculty in Higher Education (Bohnhoff)
    Type of Proposal: New Course

Course Proposals - Consent Agenda

17. Atmospheric & Oceanic Sciences 340 - Physics of the Atmosphere and Ocean II
    Type of Proposal: Change credits, description

18. English 316 - Seminar on Tutoring Writing Across the Curriculum
    Type of Proposal: Change subject, number

19. English 508 - Recent Drama in English
    Type of Proposal: Change subject, number, title, level
20. English 523 - Postcolonial Theatre  
   Type of Proposal: Change subject, number, title

21. English 535 - Feminist Theory and Women's Writing in English  
   Type of Proposal: Change number

22. Folklore Program 517 - The Irish Tradition  
   Type of Proposal: Change crosslist, prerequisite

23. Folklore Program 518 - The Scottish Tradition  
   Type of Proposal: Change crosslist, prerequisite

24. Horticulture 374 - Tropical Horticulture  
   Type of Proposal: Change breadth  
   Note: pending L&S approval

25. Lang & Cultures of Asia 375 - First Semester Sanskrit  
   Type of Proposal: Change credits

26. Lang & Cultures of Asia 376 - Second Semester Sanskrit  
   Type of Proposal: Change credits

27. Lang & Cultures of Asia 475 - Third Semester Sanskrit  
   Type of Proposal: Change credits

28. Lang & Cultures of Asia 476 - Fourth Semester Sanskrit  
   Type ofProposal: Change credits

29. Literature in Translation 276 - German Classics in Translation  
   Type of Proposal: Change title, crosslists, description, prerequisites

30. Molecular & Environmental Tox 606 - Colloquium in Environmental Toxicology  
   Type of Proposal: Change description, prerequisite, LAS, level  
   Note: pending L&S approval

31. Psychology 285 - Honors Course-Experimental Psychology  
   Type of Proposal: Change title, credits, description  
   Note: waiting for revisions to prerequisites and syllabus

32. Theatre and Drama 520 - Theories of Theatre  
   Type of Proposal: Change subject, number

33. Theatre and Drama 538 - British Drama, 1914 to Present  
   Type of Proposal: Change number, crosslist

34. English 337 - TESOL Workshops
Type of Proposal: Discontinuation

35. Library & Information Studies 354 - Introduction to Children's Literature
   Type of Proposal: Discontinuation

36. Library & Information Studies 754 - Seminar in Information Agency Management
   Type of Proposal: Discontinuation

37. Library & Information Studies 815 - Advanced Cataloging and Classification
   Type of Proposal: Discontinuation

General Business

38. Discussion – Review KnowledgeBase documents related to course proposals
   Grading Systems
   Variable Credit Courses
   Syllabus
   Crosslisting
   Selecting a Course Number
   Prerequisites
   Course Description
   Topics Courses
   Qualified Instructor

39. Adjourn