Minutes of the meeting of January 31, 2014
54 Bascom Hall

Present: Bohnhoff, Brown (left at 1:09), Green, Ingham, Marker, Miller, Murphy, Rahko, Seidenberg, Taylor

Absent: Brighouse, Wilkerson

1. The meeting began at: 12:35pm
2. The minutes of the December 13, 2013 meeting were approved.
3. Motion by Miller, second by Brown to approve all course proposals. Votes are recorded following each agenda item.

Summary of actions:
- Proposals in items 14,15, 25, 26, 36, 37 were deferred
- Proposal in item 34 was conditionally approved
- All other course proposals were approved

Course Proposals for Review – Old Business

1. Engr Professional Development 430 - Japanese for Business and Industry  (Taylor)
   Previous Action: Deferred due to lack of time
   Action: Unanimously approved

2. Engr Professional Development 450 - Japanese for Politics and Government  (Taylor)
   Previous Action: Deferred due to lack of time
   Action: Unanimously approved

3. Curriculum and Instruction 802 - Discourse Analysis  (Ingham)
   Type of Proposal: New Course
   Previous Action: deferred a decision pending a revision to the course description. Please rewrite the description to simplify it and make it more understandable by those who are not already in or knowledgeable about the discipline.
   Update: Course description has been simplified
   Action: Unanimously approved

4. Educational Psychology 763 - Regression Models in Education  (Seidenberg)
   Type of Proposal: New Course
   Previous Action: deferred a decision pending response to two items: 1) Request review of the course proposal by the Department of Statistics 2) Revise the title of the course, there is currently course, STATS 333 with the same title.
   Update: Course title was changed to “Regression Models in Education”. Statistics has approved the courses.
   Action: Unanimously approved

5. Educational Psychology 963 - Design & Analysis of Quasi-Experiments for Causal Inference
(Seidenberg)
Type of Proposal: New Course
Previous Action: deferred a decision pending response to two items: 1) Request review of the course proposal by the Department of Statistics 2) State the prerequisites as courses (Subject and Course number) that must be completed prior to attempting this course.
Update: prerequisite has been updated. Statistics has approved both courses.
Action: Unanimously approved

6. English 407 - Creative Writing: Nonfiction Workshop  (Murphy)
Type of Proposal: New Course
Previous Action: Deferred pending additional information. The committee is concerned with the lack of explicit requirement concerning student/instructor contact hours. While the syllabus refers to individual conferences there is no structured requirement for the number or length of these meetings. For each writing project how much time will be spent in consultation with the instructor?
Update: Added to "additional comments" in response to inquiry about student contact hours. Professor Ron Wallace, who developed Wisconsin's groundbreaking creative writing workshop format in the 1970s, says: "Instructors of creative writing workshop classes meet a minimum of 2--4 hours (and often more) weekly in individual conferences with students for each class taught." Creative writing workshops meet for 115 minutes weekly, plus weekly conferences with students, for a total of about 150 minutes per week. Student preparation for conferences exceeds preparation for class meetings. The sample syllabus clarifies the additional instructional contact from student conferences.
Action: Unanimously Approved

7. Psychiatry 712 - Foundations in Infant, Early Childhood and Family Mental Health: Dev, Screening, Assessment and Diag  (Rahko)
Type of Proposal: New Course
Previous Action: Comment relates to all six proposals: The University Curriculum Committee has reviewed Psychiatry 712-717 and deferred a decision on approving these courses pending receipt of clarifying information about instructional contact hours. The committee was unclear about the amount of time devoted to each course and specific topics. Please update the course proposal forms and syllabi: 1) It isn't clear how much time is being devoted to 712 and 713 in the fall and 715 and 716 in the spring. Times are listed on the syllabus for 712 and 715 but not for 713 and 716. 2) It is possible to interpret the information presented as meaning that the courses meet simultaneously. 3) No class dates and times are listed for 714 and 717. Please provide clear dates and times for each course session. It is recommended that the syllabus be formatted to list each course session with dates and times and associate them with topics being covered. The committee was not clear about the relationship between the learning outcomes listed for 716 and the course description.
Update: We have uploaded revised syllabi for all 6 courses to show clearly the schedule, number of hours and credits. These are all highlighted in yellow. We have also provided an Overview of the Capstone Program with each course as we thought that might be helpful to reviewers in being able to see how the courses contribute to the curriculum of the Capstone and relate to each other. We edited some of the Course descriptions for 713, 714, 716 and 717 in response to Reviewer's questions and requests regarding the relationship of the
Learning Objectives to the Course Description. To accurately reflect the clarified schedule, we slightly adjusted the schedule and hours. The Comments section of each course submission describes the changes that were made for each course. We are hopeful that we have provided the detail and clarification requested and we appreciated this opportunity. Please let us know if anything else is needed.

Action: Unanimously approved

8. Psychiatry 713 - Seminar in Reflective Practices and Mindfulness in Infant, Early Childhood & Family Mental Health I (Green)
Type of Proposal: New Course
Action: Unanimously approved

9. Psychiatry 714 - Consultation in Infant, Early Childhood and Family Mental Health: Advanced Clinical Practice I (Taylor)
Type of Proposal: New Course
Action: Unanimously approved

Type of Proposal: New Course
Action: Unanimously approved

11. Psychiatry 716 - Seminar in Reflective Practices and Mindfulness in Infant, Early Childhood and Fam Mental Health II (Murphy)
Type of Proposal: New Course
Action: Unanimously approved

12. Psychiatry 717 - Consultation in Infant, Early Childhood and Family Mental Health: Advanced Clinical Practice II (Taylor)
Type of Proposal: New Course
Action: Unanimously approved

13. Entomology 711 - Multivariate Analysis of Ecological and Community Data (Marker)
Type of Proposal: New Course
Previous Action: Deferred a decision pending receipt of additional information. The proposal form indicates that the format of the course is a seminar but the syllabus says lecture/discussion. Further, the credits are listed as 2 but the course meets for 3 hours per week.
Update: Course type changed to lecture and discussion and justification to credit hours changed to reflect this based on the recommendation of the University Curriculum committee rather than the seminar that was previously listed.
Action: Unanimously approved

Course Proposals for Review – New Business

14. Educational Psychology 752 - Engaging with Educational Research (Seidenberg)
Type of Proposal: New Course
**Action: Defer** - The course includes 8 hours of traditional classroom instruction. Since this is a one credit course, there needs to be approximately 5 and a half hours of online instruction/engagement to reach the instructional contact hour minimum for the course. Provide more information about the nature of the online interaction during the 6 weeks that are conducted online. There is some reference to online discussion but it sounds as though this is optional. Is all of the instructional contact in the online portion in the form of feedback? If so the proposal would be strengthened by providing more information about the assignments grading rubrics, the type of feedback etc.

15. Educational Psychology 791 - Master of Science for Professional Educators Capstone (Seidenberg)
   Type of Proposal: New Course
   **Action: Defer** - There needs to be an accounting of the amount of time that the student and the instructor will be interacting. In the credit justification, there is an accounting of the number of hours it is expected to take students to complete the various activities and the time allotted is significant. However there isn’t a lot of information about the parameters of the final product for these activities. How long will the research question and methods section be? What about the best-practice reading list? It would be helpful to include more detail about the expected final products.

16. Art Department 565 - Typeface Design (Brown)
   Type of Proposal: New Course
   **Action: Unanimously approved**

17. Rehab Psych & Special Educ 871 - Foundations of Special Education (Brown)
   Type of Proposal: New Course
   **Action: Unanimously approved**

18. Art Department 438 - Cultural Context of Graphic Design and Typography (Brighouse)
   Type of Proposal: New Course
   **Action: Unanimously approved**

19. Art Department 465 - Graphic Design for Packaging (Brighouse)
   Type of Proposal: New Course
   **Action: Unanimously approved**

20. Cell and Regenerative Biology 699 - Independent Study (Murphy)
   Type of Proposal: New Course
   **Action: Unanimously approved**

   Type of Proposal: New Course
   **Action: Unanimously approved**

22. Curriculum and Instruction 821 - Constructionism (Taylor)
   Type of Proposal: New Course
Action: Unanimously approved

23. Educational Policy Studies 723 - Education for Global Change (Miller)
   Type of Proposal: New Course
   Action: Unanimously approved

24. Educational Policy Studies 724 - Poverty and Education: Transnational Perspectives on Policy and Practice (Miller)
   Type of Proposal: New Course
   Action: Unanimously approved

25. Environmental Studies 973 - Environmental Conservation Leadership Seminar I (Green)
   Type of Proposal: New Course
   Action: Defer – Both 973 and 974 were deferred for similar reasons. The committee asks that the department provide additional information about the form and content of the assignments, readings, as basis for evaluation. As the courses are at the graduate level, the rigor of the course content must be more advanced and robust to justify awarding 2 and 1 credits respectively. The department should include detail about what the value and content of the course is beyond attending field trips.

26. Environmental Studies 974 - Environmental Conservation Leadership Seminar II (Green)
   Type of Proposal: New Course
   Action: Defer – see item 25.

27. Family Medicine 940 - Community Based Care of the Elderly (Rahko)
   Type of Proposal: New Course
   Action: Unanimously approved

28. History 328 - Environmental History of Europe (Green)
   Type of Proposal: New Course
   Action: Unanimously approved

29. Medical Physics 701 - Ethics and the responsible conduct of research and practice in Medical Physics (Rahko)
   Type of Proposal: New Course
   Action: Unanimously approved

30. Neuroscience 699 - Independent Work (Murphy)
   Type of Proposal: New Course
   Action: Unanimously approved

31. Kinesiology 140 - Science and Practice of Resistance Training (Marker)
   Type of Proposal: New Course
   Action: Unanimously approved

32. Kinesiology 427 - Fitness Testing and Exercise Prescription (Marker)
Type of Proposal: New Course
Action: Unanimously approved

33. Kinesiology 527 - Principles of Strength and Conditioning (Marker)
   Type of Proposal: New Course
   Action: Unanimously approved

34. Educational Psychology 745 - Designing and Managing the Learning Environment (Bohnhoff)
   Type of Proposal: New Course
   Action: Conditionally approved - department must revise the grading scale to include D and F grades.

35. Population Health Sciences 845 - Seminar in Health and Mental Health Economics (Bohnhoff)
   Type of Proposal: New Course
   Action: Unanimously approved

36. Gender And Womens Studies 110 - First Year Topics Seminar in Gender, Women and the Humanities (Ingham)
   Type of Proposal: New Course
   Action: Defer – there is a discrepancy between the number of contact hours listed on the syllabus and the credit justification in the course proposal.

37. Gender And Womens Studies 120 - First Year Topics Seminar in Gender, Women and Society (Ingham)
   Type of Proposal: New Course
   Action: Defer - there is a discrepancy between the number of contact hours listed on the syllabus and the credit justification in the course proposal.

38. Gender And Womens Studies 342 - Transgender Studies (Murphy)
   Type of Proposal: New Course
   Action: Unanimously approved

All course proposals on the consent agenda were approved.

Course Proposals - Consent Agenda

39. Art Department 458 - Introduction to Visual Communication Research
   Type of Proposal: Change title, description, prereqs

40. Art Department 546 - Advanced Graphic Design
   Type of Proposal: Change title, description, prereqs

41. Art Department 556 - Advanced Graphic Design Technology
   Type of Proposal: Change title, description, prereqs

42. Art History 206 - Survey of Photography: 1839 to 1989
Type of Proposal: Change breadth

43. Art History 354 - Cross-Cultural Arts Around the Atlantic Rim: 1800 to the Present
Type of Proposal: Change breadth

44. Art History 355 - History of Photography
Type of Proposal: Change breadth

45. Art History 405 - Cities and Sanctuaries of Ancient Greece
Type of Proposal: Change breadth

46. Art History 469 - Interdisciplinary Studies in the Arts
Type of Proposal: Change breadth

47. Art History 472 - Chinese Figure Painting
Type of Proposal: Change level, breadth

48. Art History 579 - Proseminar in African Art
Type of Proposal: Change breadth

49. Dairy Science 433 - Dairy Herd Management
Type of Proposal: Change course number, title, description

50. Educational Psychology 699 - Independent Reading Undergrad
Type of Proposal: Change credits

51. Environmental Studies 951 - Professional Masters Conservation of Biodiversity
Type of Proposal: Change title, description

52. Environmental Studies 975 - Conservation Biology and Sustainable Development Seminar
Type of Proposal: Change title, prerequisite

53. Medical Physics 575 - Diagnostic Ultrasound Physics
Type of Proposal: Change credits

54. Collaborative Nursing Prgm 317 - Health Assessment
Type of Proposal: Change credits, description, prerequisites

55. Nursing 703 - Healthcare and Public Policy in the US
Type of Proposal: Change description

56. Nursing 803 - Advanced Research Design & Methods 1
Type of Proposal: Change title, description, prereqs

57. Nursing 816 - Proseminar in Nursing Research
Type of Proposal: Change description

58. Pharm Sci 800 - Research Ethics: Scientific Integrity and the Responsible Conduct of Research
Type of Proposal: Change subject

59. Physical Educat Activity Program 125 - Adapted Fitness and Personal Training
   Type of Proposal: Change subject

60. Kinesiology 123 - Living well: Lifestyle balance and health promotion for college students
   Type of Proposal: Change crosslist

61. Kinesiology 378 - Teaching of Physical Education
   Type of Proposal: Change number, title, credits, prerequisites

62. Gender And Womens Studies 325 - Global Feminisms
   Type of Proposal: Change number, prerequisite

63. Gender And Womens Studies 423 - Black Feminisms
   Type of Proposal: Change number, description, level, breadth

64. Gender And Womens Studies 550 - Theorizing Intersectionality
   Type of Proposal: Change number, prerequisite, breadth

65. English 950 - Seminar-Topics in Medieval Literature
   Type of Proposal: Discontinuation

66. Gender And Womens Studies 322 - Women and the Life-Cycle: A Cross-Cultural Perspective
   Type of Proposal: Discontinuation

67. Gender And Womens Studies 417 - Gender, History, and the European Fairy Tale
   Type of Proposal: Discontinuation

General Business

68. Discussion item: credits – postponed for lack of time.

69. Adjourn

The meeting adjourned at 2:26 pm
Minutes submitted by Michelle Young, APIR