Minutes of the meeting of December 13, 2013
67 Bascom Hall

Present: Bohnhoff, Brighouse (departed 2:40), Brown, Green, Ingham, Marker, Miller, Murphy, Rahko, Seidenberg, Taylor

Absent: Wilkerson

1. The meeting began at: 1:03pm
2. The minutes of the November 8, 2013 meeting were approved.
3. Motion by Ingrahm, second by Brighouse to approve all course proposals. Votes are recorded following each agenda item.

Taylor announced that the Faculty Senate officially approved the creation of the University Curriculum Committee.

Summary of actions:
- Proposals in items 11, 12, 17, 19, 20, 24, 32-37 were deferred
- Proposals in items 5, 6, 29 were conditionally approved
- All other course proposals were approved

General Business

4. Discuss Honors course guidelines - see Biocore course materials reviewed in spring 2013

J. Taylor reviewed the history of the issue with the approval of changes to Biocore courses to use middle digit 8 although they did not meet the guidelines for what constitutes an honors course. She provided background about what the issues are for the Biocore program and the Biocore courses. The Biocore program has submitted a proposal to become an officially recognized honors program. An update about the progress of the proposal will be provided at the UCC meeting in January.

Course Proposals for Review – Old Business

5. Art Department 470 - Special Topics in 4D Art (Taylor)
   Type of Proposal: New Course
   Previous action: Deferred - Need to see the breakdown of the amount of time spent on each. How does the 5 hours of contact per week break down into lecture, discussion, and lab. The online calendar is on the instructor's personal space and not accessible.
   Update: Additional information regarding components of a Special Topics course and average time spent in different activities has been entered under the Justifications portion of the proposal.
   Action: Conditionally approved – pending justification of contact hours for the 3 credit version of the course. The credit justification says the course will meet twice weekly for 2.5 hours each meeting; or once a week for 5 hours. Will this be true of the 3 credit version of the course?

6. Art Department 570 - Advanced Topics in 4D Art (Taylor)
   Type of Proposal: New Course
Previous action: Deferred - The syllabus does not provide enough class meetings (last three sessions on the syllabus are cancelled; it does refer to individual meetings). Specify the number of contact hours spent per week on lecture, discussion and lab or individual meetings.

Update: additional verbiage has been added regarding justification of credits and variability of credits. Also, a syllabus of a more recent example of an Advanced Topic in 4D Art has been added.

Action: Conditionally approved – pending justification of contact hours for the 3 credit version of the course. The credit justification says the course will meet twice weekly for 2.5 hours each meeting; or once a week for 5 hours. Will this be true of the 3 credit version of the course?

7. Kinesiology 325 - Group Development and Behavior Management (Wilkerson)
Action from October 2013: Unanimously deferred a decision on this proposal until further feedback is received from the department. The proposal lists the class as a 3-credit LAB/LECTURE. The number of contact minutes per week is greater than would be expected for a 3-credit lecture ... but less than the number required for a 3-cr lab. The justification for the number of credits - describes the course as if it were a straight lecture. (not a combined Lab/Lecture.) Since the number of minutes is not strictly consistent with either a lab or a lecture the question is:
1) Is this class intended to be a straight lecture? (not a lecture/lab combination?)
2) If the class is intended to be a straight lecture - then I think the proposal is fine.
3) If the discrepancy in meeting minutes has to do with the fact that the course is actually being proposed as a combination lab/lecture ... then the approximate number of minutes dedicated to each of those two modes of instruction should be delineated.

Update: A modified course syllabus was added to clear up the question regarding credits and course time. The course is two 100 minute labs with 50 minutes of online lecture required each week before labs in addition to assigned readings and assignments.

Action: Unanimously approved

8. Pharmacy Practice 553 - Integrated Pharmacotherapy Skills I (Rahko)
Type of Proposal: New Course Fall 2014
Action from November 2013: Deferred because of time

Action: Unanimously approved

9. Pharmacy Practice 653 - Integrated Pharmacotherapy Skills III (Rahko)
Type of Proposal: New Course Fall 2014
Action from November 2013: Deferred because of time

Action: Unanimously approved

10. Social Work 648 - End-of-Life: Implications and Challenges for Practice (Rahko)
Action from October 2013: Unanimously deferred a decision on this proposal until further feedback is received from the department. The committee requests clarification about the credit justification for a 3-credit course, and questions about the grading and modular nature of the course
Update: To clarify, there are 3 models of course delivery we wish to achieve with this course proposal. 1)When the course is offered as an undergraduate, 3 credit course, it will meet for the required 2250 contact minutes. 2)When the course is offered as a graduate course in the traditional full time Master's program, it will be offered for 2 credits and meet for the required 1500 contact minutes. 3)When the course is offered in our Saturday Part-Time masters program, the course may not always be able to be offered in a traditional 15 week semester. As with courses that have already been approved by the Divisional Committee, we "stretch" the course across semesters in abbreviated sessions in order to achieve the requisite contact minutes. For example, we would offer the course for 1 of it's 2 credits and 750 minutes in an...
second 8 week abbreviated session in the Fall semester and then offer the other 1 of its 2 credits for 750 minutes in the first 8wks of an abbreviated session in the Spring semester.
Action: Unanimously approved

Course Proposals for Review – New Business

11. Engr Professional Development 430 - Japanese for Business and Industry (Taylor)
Type of Proposal: Change number, and credits
Action: Defer – more time is needed to explore concerns about the method of delivery which appears to be as a correspondence course and the university’s accreditation status which does not currently include the use of correspondence courses.

Type of Proposal: Change number, and credits
Action: Defer – see item #11, EPD 430

13. Communication Sci. & Disorders 481 - Undergraduate Junior Honors (Green)
Type of Proposal: New Course  Fall 2014
Action: Unanimously approved

14. Curriculum and Instruction 702 - Sociocultural Theory (Green)
Type of Proposal: New Course  Spring 2014
Action: Unanimously approved

15. Curriculum and Instruction 733 - Public Engagement with Science (Murphy)
Type of Proposal: New Course  Spring 2014
Action: Unanimously approved

16. Curriculum and Instruction 734 - Science Studies and Science Education (Murphy)
Type of Proposal: New Course  Fall 2014
Action: Unanimously approved

17. Curriculum and Instruction 802 - Discourse Analysis (Ingham)
Type of Proposal: New Course  Spring 2015
Action: Defer – re-write the course description
Write it for people who don’t necessarily understand or are in the discipline.

18. Economics 700 - Mathematics for Economists (Ingham)
Type of Proposal: New Course  Spring 2014
Action: Unanimously approved

19. Educational Psychology 763 - Applied Regression Analysis (Seidenberg)
Type of Proposal: New Course  Fall 2014
Action: Defer - 1) Request review of the course proposal by the Department of Statistics 2) Revise the title of the course, there is currently course, STATS 333 with the same title.

20. Educational Psychology 963 - Design & Analysis of Quasi-Experiments for Causal Inference (Seidenberg)
Type of Proposal: New Course  Spring 2014
Action: Defer - 1) Request review of the course proposal by the Department of Statistics 2) State the prerequisites as courses (Subject and Course number) that must be completed prior to attempting this course.
   Type of Proposal: New Course Fall 2014
   Action: Unanimously approved

22. Engr Professional Development 669 - Sustainable Systems Engineering Capstone (Brown)
   Type of Proposal: New Course Fall 2014
   Action: Unanimously approved

23. Entomology 354 - Diagnosing and Monitoring Pest and Nutrient Status of Field Crops (Bohnhoff)
   Type of Proposal: New Course Spring 2014
   Action: Unanimously approved

24. Entomology 711 – Multivariate Analysis of Ecological and Community Data (Marker)
   Type of Proposal: New Course Fall 2015
   Action: Defer – The proposal form indicates that the format of the course is a seminar but the syllabus says lecture/discussion. Further, the credits are listed as 2 but the course meets for 3 hours per week.

25. Gender and Women's Studies 343 - Queer Bodies (Brighouse)
   Type of Proposal: New Course Spring 2014
   Action: Unanimously approved

26. Gender and Women's Studies 468 - Feminism, Folklore and Comparative Literature (Miller)
   Type of Proposal: New Course Fall 2014
   Action: Unanimously approved

27. History 355 - Work, Freedom and Democracy in the Americas, 1491-Present (Brighouse)
   Type of Proposal: New Course Fall 2014
   Action: Unanimously approved

28. Nursing 100 - Introduction to the Nursing Profession (Bohnhoff)
   Type of Proposal: New Course Fall 2014
   Action: Unanimously approved

29. Pathology and Laboratory Med 807 - Immunopathology: The Immune System in Health and Disease (Bohnhoff)
   Type of Proposal: New Course Spring 2014
   Action: Conditional approval - add another topic to reach 15 weeks of instruction

30. Population Health Sciences 713 - Epidemiology of HIV/AIDS (Marker)
   Type of Proposal: New Course Summer 2014
   Action: Unanimously approved

31. Population Health Sciences 714 - Leadership for Population Health Improvement (Marker)
   Type of Proposal: New Course Spring 2014
   Action: Unanimously approved

32. Psychiatry 712 - Foundations in Infant, Early Childhood and Family Mental Health: Dev, Screening, Assessment and Diag (Rahko)
   Type of Proposal: New Course Fall 2014
   Action: Defer
33. Psychiatry 713 - Seminar in Reflective Practices and Mindfulness in Infant, Early Childhood & Family Mental Health I (Green)
   Type of Proposal: New Course   Fall 2014
   Action: Defer

34. Psychiatry 714 - Consultation in Infant, Early Childhood and Family Mental Health: Advanced Clinical Practice I (Taylor)
   Type of Proposal: New Course   Fall 2014
   Action: Defer

35. Psychiatry 715 - Therapeutic Interventions, Practices and Policy in Infant, Early Childhood and Family Mental Health (Brown)
   Type of Proposal: New Course   Spring 2015
   Action: Defer

36. Psychiatry 716 - Seminar in Reflective Practices and Mindfulness in Infant, Early Childhood and Family Mental Health II (Murphy)
   Type of Proposal: New Course   Spring 2015
   Action: Defer

37. Psychiatry 717 - Consultation in Infant, Early Childhood and Family Mental Health: Advanced Clinical Practice II (Taylor)
   Type of Proposal: New Course   Spring 2015
   Action: Defer

   Comments for Psychiatry 712-717 1) It isn't clear how much time is being devoted to 712 and 713 in the fall and 715 and 716 in the spring. Times are listed on the syllabus for 712 and 715 but not for 713 and 716. 2) It is possible to interpret the information presented as meaning that the courses meet simultaneously. 3) No class dates and times are listed for 714 and 717. Please provide clear dates and times for each course session. It is recommended that the syllabus be formatted to list each course session with dates and times and associate them with topics being covered. The committee was not clear about the relationship between the learning outcomes listed for 716 and the course description.

38. Radiology 711 - Journal Club (Rahko)
   Type of Proposal: New Course   Spring 2014
   Action: Unanimous Approval

   Type of Proposal: New Course   Fall 2014
   Action: Unanimous Approval

All course proposals on the consent agenda were approved.  Miller, Marker

Course Proposals - Consent Agenda

40. Art Department 222 - Introduction to Painting
   Type of Proposal: Change prerequisites

41. Art Department 242 - Watercolor I
   Type of Proposal: Change description, and prerequisites
42. Art Department 244 - Art Metal I
   Type of Proposal: Change prerequisites

43. Art Department 356 - Print Production Techniques (Digital Printmaking)
   Type of Proposal: Change title, repeatability, description, and prerequisites

44. Biochemistry 620 - Eukaryotic Molecular Biology
   Type of Proposal: Change crosslist

45. Economics 901 - Workshop in Mathematical Economic Theory
   Type of Proposal: Change repeatability

46. Envir St 972 - Professional Masters Conservation Planning
   Type of Proposal: Change title, and description

47. Geoscience 430 - Sedimentology and Stratigraphy
   Type of Proposal: Change prerequisite

48. Horticulture 370 - World Vegetable Crops
   Type of Proposal: Change level

49. Kinesiology 327 - Current Topics in Outdoor Pursuits
   Type of Proposal: Change credits, description, and prerequisites

50. Library & Information Studies 668 - Digital Curation
   Type of Proposal: Change description

51. Medicine 902 - MSTP Introduction to Clinical Research
   Type of Proposal: Change title, crosslists, credits, grading, description, and prerequisites

52. Physical Education Activity Program 100 - Exercise, Nutrition, and Health
   Type of Proposal: Change subject

53. Physical Education Activity Program 129 - Introduction to Yoga Asana
   Type of Proposal: Change subject

54. Physical Education Activity Program 134 - Relaxation Technique and Exercise
   Type of Proposal: Change subject, and title

55. Psychology 225 - Experimental Psychology
   Type of Proposal: Change title, credits, and description

56. Rehab Psych & Special Educ 475 - Practicum: Students with Learning and Behavioral Disabilities, K-9
   Type of Proposal: Change title, credits, description, and prereqs

57. Spanish 544 - Applied Spanish Linguistics for Teachers
   Type of Proposal: Change title, and description

58. Curriculum and Instruction 752 - Teaching Children: Reading Recovery Practices I
   Type of Proposal: Discontinue
59. Curriculum and Instruction 753 - Teaching Teachers: Reading Recovery Leadership I
   Type of Proposal: Discontinue

60. Curriculum and Instruction 754 - Reading Theory II: Meeting the Various Needs of Children
   Type of Proposal: Discontinue

61. Curriculum and Instruction 755 - Meeting the Needs of Diverse Learners: Reading Recovery
    Practices II
    Type of Proposal: Discontinue

62. Curriculum and Instruction 756 - Teaching Teachers: Reading Recovery Leadership II
    Type of Proposal: Discontinue

63. Educational Psychology 763 - The Design and Analysis of Research in Educational Psychology
    Type of Proposal: Discontinue

64. Adjourn

The meeting adjourned at 3:00 pm
Minutes submitted by Michelle Young, APIR